

VOORHEES TOWNSHIP BOARD OF EDUCATION
329 ROUTE 73, VOORHEES, NJ 08043

The Board Meeting of the Voorhees Township Board of Education was held on Wednesday, January 30, 2019 at 7:33 PM at the Signal Hill School, Bruce Karpf, Vice-President, presiding.

I. PUBLIC NOTICE

Public notice of this meeting pursuant to the Open Public Meetings Act has been given by the Board Secretary in the following manner:

1. Posting written notice on the official bulletin board at the Voorhees Township Public Schools Administrative Building on July 12, 2018.
2. Publishing written notice in the Courier Post on July 12, 2018.
3. Filing written notice with the Clerk of Voorhees Township on July 12, 2018.

II. SALUTE TO THE FLAG

III. ROLL CALL

Present

Barbara Dunleavy

Dr. Marissa Levy

Richard Nelson (by phone)

John Schmus

Monica Watson

Bruce Karpf, Vice-President

Dr. Barry J. Galasso, Interim Superintendent

Helen G. Haley, Business Administrator/Board Secretary

Howard Mendelson, Attorney

Absent

Dana Galiano

Rachel van Aken

Dawn Wallace, President

IV. APPOINTMENT OF BOARD OFFICERS

1. Pursuant to N.J.S.A 18A:15-1, the County Superintendent of Schools appointed the following Board Officers:
 - a. Mrs. Dawn Wallace as President
 - b. Mr. Bruce Karpf as Vice-President
2. Mr. Karpf was sworn in.

V. SERVICE AWARDS

1. Service awards were presented to Cari Cooper, Maribeth Holliday, Tracey Redfearn and Sharon Stallings.
2. Mr. Karpf congratulated Mrs. Wallace as the Board's new President and acknowledged Mr. Nelson's eight (8) years as Board President and thanked him for his successful leadership of the Board.

VI. MINUTES

1. Motion by Mrs. Dunleavy, seconded by Mr. Schmus, to approve the minutes of the meetings of December 17, 2018, January 3, 2019 and January 23, 2019.

Motion carried, 6 ayes; Dr. Levy abstained from January 2, 2019, Mrs. Watson abstained from December 17, 2018.

VII. INFORMATION ITEMS

1. Fire Drills and Safety Drills as shown on Attachment "A".
2. Suspensions as shown on Attachment "B".
3. Bus Evacuation Drills as shown on Attachment "C".

VIII. COMMUNICATIONSIX. BOARD SECRETARY REPORT

1. Report on the health and safety inspections for the 2018-2019 school year:
 - a. Indoor Air Quality
 - b. Emergency Lighting
 - c. Microwave Testing
 - b. Right-to-Know
 - c. Water Testing
 - d. Fire Department Inspections

- e. Fire Alarm Inspections
- f. Boiler Inspections
- g. Bleacher Inspections
- h. Elevator Inspection
- i. Health and Safety Checklist (monthly)
- j. Grounds Inspection (daily)
- k. Board of Health (kitchens)
- l. Integrated Pest Management
- m. HVAC Filter Inspections
- n. Stage Rigging & Basketball Backboard Inspections
- o. Playground Inspections
- p. Emergency Generator Inspections

X. SUPERINTENDENT REPORT

- 1. QSAC
- 2. Recognition and Thanks to our Board Members during Board of Education Month
- 3. Using iPads in the 21st Century– Mrs. Stallings

XI. COMMITTEE REPORT

XII. AUDIENCE PARTICIPATION

(The Board is limited in its ability to respond in public on the following matters: personnel, litigation, negotiations, attorney-client privilege.)

NONE

XIII. BOARD COMMENTS

XIV. TRANSPORTATIONXV. POLICY

Motion by Mrs. Dunleavy, seconded by Mr. Schmus, to approve:

1. the first reading of following policies:
 - a. B0170 Audio/Video Participation by Board Members at Public Meetings

Motion carried, 6 ayes.

XVI. PERSONNEL

Motion by Mr. Schmus, seconded by Mrs. Dunleavy, to approve:

The Superintendent recommends the following for your approval:

1. requesting emergency approval from the New Jersey State Department of Education to employ staff pending outcome of background checks as indicated below by asterisk.
2. ratifying revising the employment of Daniel Klock from substitute custodian to custodian for the period from January 7, 2019 through June 30, 2019 at a salary of Step 4, \$23,925, prorated.
3. ratifying revising the employment of Shaun Hazlett from custodian to building foreman for the period from January 1, 2019 through June 30, 2019 at a salary of Step 3, \$33,220, prorated.
4. ratifying the employment of Zorana-Danica Ali, cafeteria helper, for the period from January 7, 2019 through June 30, 2019 at a salary of Step 3, \$8,100, prorated.
5. ratifying the employment of Helen G. Haley, CPA, as Comptroller of the Community Education and Recreation Program for the period from January 1, 2019 through June 30, 2019 at a salary of \$5,000, prorated, as shown on Attachment "D".
6. the employment of Zachary Schwindt, teacher, for the period from February 1, 2019 through June 30, 2019 at a salary of Step 1, BA, \$50,050, prorated.

7. the employment of Chelsea O’Hara, teacher, for the period from March 8, 2019 through June 30, 2019 at a salary of Step 1, BA, \$50,505, prorated. (Leave Replacement Position)
8. ratifying the employment of Julie Reca, instructional associate, for the period from January 2, 2019 through June 30, 2019 at a salary of Step 1, NC, \$10,548 (\$16,672, prorated, 4.5 hours/day, 5 days/week), prorated.
9. ratifying revising the employment of Maura Mawn, teacher, from November 12, 2018 through November 21, 2018 to November 12, 2018 through January 31, 2019 at a salary of Step 1, BA, \$50,050, prorated. (Leave Replacement Position)
10. revising the employment of Brandi Miller, teacher from September 1, 2018 through February 28, 2019 to September 1, 2018 through March 31, 2019 at a salary of Step 1, BA, \$50,050, prorated. (Leave Replacement Position)
11. the employment of Karyn Montgomery as a mentor for the 2018-2019 school year with a stipend of \$366.66.
12. revising the list of employment for After School Enrichment Club at the Signal Hill School at an hourly rate of \$53:

a.	Donna Trunkwalter	6 hours	\$318
b.	Lindsay May	6 hours	\$318
c.	Danielle Riggs	6 hours	\$318
d.	Krystina Cole	6 hours	\$318
e.	Jaclyn Eskenas	6 hours	\$318
f.	Jamie Lescher	6 hours	\$318
13. the employment of the following staff member as a substitute instructor for the Enrichment Club at Kresson School at an hourly rate of \$53:
 - a. Amy Ronczka-Casmay
14. the employment of Davon Loeb as Assistant Track Coach at Voorhees Middle School for the 2018-2019 school year with a stipend of \$2,804.
15. the employment of Caitlin O’Neill as Supervisor of Environmental Sciences Club for the period from February 1, 2019 through June 30,

- 2019 with a stipend of \$1,450.
16. the employment of Rosemary Sieber as Bus Supervisor for the period from February 1, 2019 through June 30, 2019 with a stipend of \$2,133.50
 17. the employment of the following as mentors for the 2018-2019 school year with the stipend indicated:
 - a. Samantha Super \$366.66
 - b. Richard Behler \$366.66
 18. revising the salary of Taylor Dansky, school nurse, for the period from February 1, 2019 through June 30, 2019 from Step 3, BA+15, \$52,027.00 to Step 3, BA+30, \$53,185.00, prorated. (Movement on guide)
 19. revising the salary of Gregory Hopely, teacher, for the period from February 1, 2019 through June 30, 2019 from Step 4, BA, \$51,050.00 to Step 4, BA+15, \$52,527.00 prorated. (Movement on guide)
 20. revising the salary of Frances Kyrtatas, teacher, for the period from February 1, 2019 through June 30, 2019 from Step 9, BA, \$56,900 to Step 9, BA+15, \$58,377, prorated. (Movement on guide)
 21. revising the salary of Lisa Brooks, teacher, for the period from February 1, 2019 through June 30, 2019 from Step 9, BA, \$56,900 to Step 9, BA+15, \$58,377, prorated. (Movement on the guide).
 22. ratifying the employment of personnel for providing special education and/or related services for the 2018-2019 school year as shown on Attachment "E". (Names of students on file with Board Secretary)
 23. ratifying the employment of CER personnel for the 2018-2019 school year as shown on Attachment "F".
 24. the following substitute teachers for the 2018 – 2019 school year at a daily rate of \$85:
 - a. Takara Karpal BS Rutgers University
 - b. Francis Maholland AA Camden County College
 - c. Julia Smith BA Rutgers University
 - d. Dana Amorosi MA Rowan University

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- e. Brenda Falkenstein BA Cabrini College
 - f. Julia Smith BA Rutgers University
25. the following substitute instructional associates for the 2018-2019 school year at a daily rate of \$75:
- a. Ryan Quicksill
 - b. Febey Behawy
26. revising the paid medical leave for J.C., teacher, from January 7, 2019 through February 26, 2019 to January 2, 2019 through February 12, 2019, then commencing February 13, 2019, an unpaid child rearing leave is approved through May 19, 2019, during which time the family leave act shall be honored.
27. ratifying payment of salary minus the cost of a substitute, pursuant to N.J.S.A. 18A:30-6, for J.C., to begin the day after the exhaustion of accumulated sick days.
28. the retirement of Linda Hummel, secretary, effective July 31, 2019.
29. the retirement of Louise Marino, teacher, effective June 30, 2019.
30. ratifying revising the employment of Dana Amorosi, guidance counselor, from September 1, 2018 through January 28, 2019 to September 1, 2018 through March 8, 2019 at a salary of Step 1, MA, \$53,845, prorated. (Leave Replacement Position)

Motion carried, 6 ayes

XVII. DEFERRED ACTION

XVIII. NEW BUSINESS

Motion by Dr. Levy, seconded by Mrs. Watson, to approve:

- 1. the following field trips:
 - a. Middle School, functional life skills class, February 14, 2019, Destination – The Big Event Bowling, Cherry Hill, NJ.
 - b. Kresson School, self contained class, February 19, 2019, Destination – Cinemark Theater, Somerdale, NJ.

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- c. ET Hamilton, Osage and Signal Hill schools, third grade EP classes, February 22, 2019, Administration Building, Voorhees, NJ.
 - d. Osage School, second grade, March 6, 2019, Destination – Middle School, Voorhees, NJ.
 - e. Middle School, functional life skills class, March 14, 2019, Destination – The Franklin Institute, Philadelphia, PA.
 - f. ET Hamilton, Osage and Signal Hill schools, fourth and fifth grade EP classes, March 20, 2019, Administration Building, Voorhees, NJ.
 - g. Kresson School, self contained class, March 22, 2019, Destination – The Big Event Bowling, Cherry Hill, NJ.
 - h. Middle School, functional life skills class, April 5, 2019, Destination – Cinemark Theater, Somerdale, NJ.
 - i. Kresson School, self contained class, April 12, 2019, Destination – Passanello’s Pizza, Voorhees, NJ.
 - j. ET Hamilton, Osage and Signal Hill schools, fifth grade EP classes, April 15, 2019, Administration Building, Voorhees, NJ.
 - k. ET Hamilton, Osage and Signal Hill schools, fourth grade EP classes, April 16, 2019, Administration Building, Voorhees, NJ.
 - l. Middle School, functional life skills class, May 16, 2019, Destination – The Pop Shop and All Fired Up, Collingswood, NJ.
 - m. Kresson School, self contained class, May 24, 2019, Destination – Johnson’s Farm, Medford, NJ.
 - n. Signal Hill School, kindergarten, May 24, 2019, Destination – Storybook Land, Egg Harbor Township., NJ.
 - o. Osage School, fourth grade, May 29, 2019, Destination – The Franklin Institute, Philadelphia, PA.
 - p. Kresson School, first grade, June 5, 2019, Destination – Philadelphia Zoo, Philadelphia, PA.
2. and ratify travel and related expenses for district employees as shown

- on Attachment "G".
3. an annual as needed mileage reimbursement not to exceed \$2,000 for Bruce Taylor, Director of Technology, for the 2018-2019 school year in accordance with District Policy 6471.
 4. the findings of the December 17, 2018 Harassment, Intimidation and Bullying Report as shown on Attachment "H".
 5. the 2019-2020 school calendar as shown on Attachment "I".
 6. the update to the Uniform State Memorandum of Agreement between the Voorhees Township Police Department and the Voorhees Township Board of Education as shown on Attachment "J". (Uniform State Memorandum of Agreement on file with Board Secretary)
 7. ratifying the Nursing Service Plan for the 2018-2019 school year as shown on Attachment "K".
 8. ratifying a tuition contract for the 2018-2019 school year between the Voorhees Township Board of Education (receiving) and the Riverside Township Board of Education (sending) for one (1) student; Grade 7 regular education, placed by DCF, in the amount of \$15,341. (Name of student on file with Board Secretary)
 9. hiring, payment and facsimile signature authorization for the 2018-2019 school year as follows:

BE IT RESOLVED BY THE Voorhees Township Board of Education that the Interim Superintendent is granted authority to administer personnel matters when necessary and furthermore, such action is to be presented to the Board for ratification at the next regular meeting.

BE IT RESOLVED BY THE Voorhees Township Board of Education that the Business Administrator/Board Secretary is granted authority to pay bills when necessary and furthermore, such payments are to be presented to the Board for ratification at the next regular meeting.

BE IT RESOLVED BY THE Voorhees Township Board of Education that the Business Administrator/Board Secretary is granted authority to execute contracts and other documents with the president's facsimile signature after board approval of such agreements.

10. ratifying the resolution appointing Helen G. Haley, Business Administrator/Board Secretary as fund Commissioner to the schools Health Insurance Fund effective January 1, 2019 as shown on _____

Attachment "L".

11. ratifying the resolution appointing Helen G. Haley, Business Administrator/Board Secretary as delegate to the Burlington County Insurance Pool Joint Insurance Fund as shown on Attachment "M".
12. ratifying the appointment of Helen G. Haley, Business Administrator/Board Secretary, as Public Agency Compliance Officer and Americans with Disabilities Act Compliance Officer for the period from January 1, 2019 through June 30, 2019.
13. ratifying the appointment of Helen G. Haley, Business Administrator/Board Secretary, as District Custodian of Government Records for the period from January 1, 2019 through June 30, 2019.
14. Danielle Trucano, Assistant Business Administrator, to fill the following roles in the event of the absence of Helen G. Haley, Business Administrator/Board Secretary for the period from January 1, 2019 through June 30, 2019:
 - a. Board Secretary
 - b. Custodian of School District Records
 - c. Contracting Agent
 - d. Transfer/Investment of Funds at authorized district depositories
15. ratifying out of district tuition and contracted services for special education for the 2018-2019 school year as shown on Attachment "N". (Names of students on file with Board Secretary)
16. CER programs for the 2018-2019 school year as shown on Attachment "O".
17. three (3) professional days for Alexis Schmidt, teacher, to collaborate and teach three (3) reading lessons at Signal Hill Elementary School during the Spring 2019 semester as part of her graduate course work at Wilmington University.
18. David Frank, Stockton University, for one hundred (100) hours of classroom observation at Voorhees Middle School during the Spring 2019 semester.
19. Russell Hayden, Stockton University, for one hundred (100) hours of classroom observation at Voorhees Middle School during the Spring 2019 semester.

20. the following Rowan University students for eighty-four (84) hours of classroom observation during the Spring 2019 semester:

- a. Jessica Abbott ET Hamilton School
- b. Madison Agostini ET Hamilton School
- c. Caitlyn Berson ET Hamilton School
- d. Carly Bridgman ET Hamilton School
- e. Rose Cairns ET Hamilton School
- f. Erin Clark ET Hamilton School
- g. Shaye Clark Kresson School
- h. Brianna Coble Kresson School
- i. Madison Dean Kresson School
- j. Kelsea Donahue Kresson School
- k. Erin Drennan Kresson School
- l. Lauren Fehr Kresson School
- m. Sara Giron Osage School
- n. Emily Haupin Osage School
- o. Alyssa Jacob Osage School
- p. Samantha Kershaw Osage School
- q. Isabella Knapp Osage School
- r. Madison Price Osage School
- s. Jazmyn Salazar Osage School
- t. Ashley Schroff Osage School
- u. Kayleigh Shannon Osage School
- v. Alyssa St. Leger Osage School
- w. Samantha Vignola Osage School

- x. Fayangia Vlaszac Osage School
21. the following Eastern Regional High school students for one (1) hour of classroom observation, weekly, from February 7, 2019 through May 28, 2019, as part of the Future Teachers Program:
- a. Rylee Evans ET Hamilton School
- b. Joanne Im ET Hamilton School
- c. Jade Kenny ET Hamilton School
- d. Jenna Janco Kresson School
- e. Joshua Goldstein Signal Hill School
- f. Mikayla Kearse Signal Hill School
- g. Kaira McNeal Signal Hill School
- h. Christina Wynne Signal Hill School
- i. Rebecca Spence Middle School

Motion carried, 6 ayes.

XIX. MEETING DATES

February 27, 2019	7:30 PM	Board Meeting E.T. Hamilton School
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XX. AUDIENCE PARTICIPATION

(The Board is limited in its ability to respond in public on the following matters: personnel, litigation, negotiations, attorney-client privilege.)

Craig Petit de Mange	Asked about the Town Center proposal and the District's plan for added students. Dr. Galasso said that the District had met with the Township and a demographer and the District will have the ability to house the additional students.
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Also asked why the Board officers were chosen by the County Superintendent. Dr. Galasso

responded that pursuant to State statute if the officers aren't elected at the reorganization meeting of the Board, then the County Superintendent is charged with appointing the officers.

Also recommended that Board members attend as many events at various schools as their schedules allow.

XXI. BOARD COMMENTS

XXII. FINANCE

Motion by Mrs. Dunleavy, seconded by Mrs. Watson, to approve:

- 1. the Bill Lists as shown on Attachment "P".
- 2. the following financial reports, in accordance with N.J.S.A. 18A:17-36 and N.J.S.A. 18A:17-9, for month ending December 31, 2018 as shown on Attachment "Q".
 - a. Cash Report
 - b. Board Secretary's Report
- 3. the transfer list as shown on Attachment "R".
- 4. the Board Secretary Certification resolution as follows:

BE IT RESOLVED That the Board Secretary certifies that no line item account has been over expended in violation of N.J.A.C. 6A:23A-16.10 (c) 3 and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.

In accordance with N.J.A.C. 6A:23A-16.10 (c) 2, it is certified that anticipated revenue has changed for the month ending December 31, 2018 as follows:

Increased	\$0.00
Decreased	\$0.00

- 5. the Board of Education Certification resolution as follows:

BE IT RESOLVED That pursuant to N.J.A.C. 6A:23A-

16.10(c), the Voorhees Township Board of Education certifies that as of December 31, 2018 and after review of the Secretary's Monthly Report and upon consultation with the appropriate district officials, to the best of the Boards' knowledge, no major account or fund has been over-expended in violation of N.J.A.C.6A:23A-16.10(b) and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.

6. the purchasing resolution in accordance with 18A:18A-10 as follows:

BE IT RESOLVED That the Voorhees Township Board of Education does hereby authorize Helen G. Haley, the district's qualified purchasing agent, to make purchases of goods and services utilizing contracts entered into on behalf of the State by the Division of Purchase and Property utilizing various vendors as needed for the month of December.

NONE

7. the Business Administrator/Board Secretary to purchase goods or services as per the following for the period from January 1, 2019 through June 30, 2019:

- a. WHEREAS, 18A-18A-2 provides that a board of education shall assign the authority, responsibility and accountability for the purchasing activity of the board of education to a person or persons who shall have the power to prepare advertisements, to advertise for and receive bids and to award contracts as permitted by this chapter, and

WHEREAS, 18A-18A-3 provides that contracts, awarded by the qualified purchasing agent that do not exceed in the aggregate in a contract year the bid threshold of \$40,000 may be awarded by the qualified purchasing agent without advertising for bids when so authorized by board resolution, and

WHEREAS, 18A-18A-37, c. provides that all contracts that are in the aggregate less than 15 percent of the bid threshold of \$40,000 may be awarded by the qualified purchasing agent without soliciting competitive quotes if so authorized by board resolution,

NOW THEREFORE BE IT RESOLVED, That the Voorhees Township Board of Education pursuant to the statutes cited above hereby appoints Helen G. Haley as its duly authorized qualified purchasing agent and is duly assigned the

authority, responsibility and accountability for the purchasing activity of the Voorhees Township Board of Education, and

BE IT FURTHER RESOLVED That Helen G. Haley is hereby authorized to award contracts on behalf of the Voorhees Township Board of Education that are in the aggregate less than fifteen percent of the bid threshold of \$40,000 without soliciting competitive quotations, and

BE IT FURTHER RESOLVED That Helen G. Haley is hereby authorized to seek competitive quotes, when applicable and practicable, and award contracts when contracts in the aggregate exceed fifteen percent of the bid threshold but less than the bid threshold of \$40,000.

- b. WHEREAS, Title 18A:18A-10 provides that a Board of Education, without advertising for bids or after having rejected all bids obtained pursuant to advertising therefore, by resolution may purchase any goods or services pursuant to a contract or contracts for such goods or services entered into on behalf of the State by the Division of Purchase and Property; and

WHEREAS, the Voorhees Township Board of Education has the need, on a timely basis, to procure goods and services utilizing state contracts, and

WHEREAS, the Voorhees Township Board of Education desires to authorize its purchasing agent for the 2018-2019 school year to make any and all purchases necessary to meet the needs of the school district throughout the school year,

NOW THEREFORE BE IT RESOLVED That the Voorhees Township Board of Education does hereby authorize Helen G. Haley, the district's qualified purchasing agent, to make purchases of goods and services entered into on behalf of the State by the Division of Purchase and Property utilizing various vendors as needed.

BE IT FURTHER RESOLVED That the Voorhees Township Board of Education does hereby authorize Helen G. Haley to make purchases of goods and services that are exempt from the requirements for advertising as per 18A:18A-7 and purchases under 18A:18A-7 "emergency purchases and contracts".

8. updating signatories on District bank accounts as shown on

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July 2018 - June 2019

FIRE DRILL AND SCHOOL SAFETY DRILL SCHEDULE:

<u>MONTH</u>	<u>SCHOOL</u>	<u>FIRE DRILL</u>	<u>SAFETY DRILL</u>	<u>TYPE OF DRILL</u>
July	Hamilton	N/A	N/A	
	Kresson	7/17/2018	7/19/2018	Lockout
	Middle	7/19/2018	7/26/2018	Evacuation (Non-fire)
	Osage	N/A	N/A	
	Signal Hill	7/11/2018	7/24/2018	Lockdown
August	Hamilton	N/A	N/A	
	Kresson	8/1/2018	8/2/2018	Room Clear
	Middle	8/15/2018	8/22/2018	Lockout
	Osage	8/13/2018	N/A	
	Signal Hill	8/2/2018	8/6/2018	Lockout
September	Hamilton	9/13/2018	9/17/2018	Evacuation (Non-fire)
	Kresson	9/13/2018	9/27/2018	Evacuation (Non-fire)
	Middle	9/26/2018	9/21/2018	Bomb Threat
	Osage	9/14/2018	9/25/2018	Bomb Threat
	Signal Hill	9/13/2018	9/21/2018	Evacuation (Non-fire)
October	Hamilton	10/10/2018	10/1/2018	Lockdown
	Kresson	10/10/2018	10/25/2018	Lockdown
	Middle	10/17/2018	10/23/2018	Evacuation (Non-fire)
	Osage	10/11/2018	10/25/2018	Lockdown
	Signal Hill	10/18/2018	10/4/2018	Bomb Threat
November	Hamilton	11/7/2018	11/12/2018	Bomb Threat
	Kresson	11/14/2018	11/19/2018	Bomb Threat
	Middle	11/7/2018	11/27/2018	Lockdown
	Osage	11/14/2018	11/19/2018	Bomb Threat
	Signal Hill	11/1/2018	11/19/2018	S.I.P. w/o Instruction
December	Hamilton	12/11/2018	12/12/2018	Room Clear
	Kresson	12/13/2018	12/14/2018	S.I.P. w/o Instruction
	Middle	12/20/2018	12/11/2018	S.I.P. w/o Instruction
	Osage	12/7/2018	12/12/2018	S.I.P. w/o Instruction
	Signal Hill	12/4/2018	12/12/2018	Room Clear
January	Hamilton	1/7/2019	1/18/2019	Lockout
	Kresson	1/9/2019	1/24/2019	Room Clear
	Middle			
	Osage	1/10/2019	1/24/2019	Room Clear
	Signal Hill	1/10/2019	1/7/2019	Lockdown Drill

SUSPENSIONS

Osage School

1 student

1 day

Inappropriate Behavior

Middle School

1 student

1 day

Inappropriate Behavior

SCHOOL BUS EVACUATION DRILLS
2018-2019 SCHOOL YEAR

1st Drill

Hamilton School

ROUTE	BUS COMPANY	DATE	TIME	SUPERVISOR
H18	Hillman Bus Service	09/10/18	8:40 am-9:00 am	Andrea Carroll / Marlene Cosenza
H19	First Student	09/10/18	8:40 am-9:00 am	Andrea Carroll / Marlene Cosenza
H20 quoted	Hillman Bus Service	09/10/18	8:40 am-9:00 am	Andrea Carroll / Marlene Cosenza
H21	First Student	09/10/18	8:40 am-9:00 am	Andrea Carroll / Marlene Cosenza
H22	First Student	09/10/18	8:40 am-9:00 am	Andrea Carroll / Marlene Cosenza
H24	Route Canceled 3/1/17			
H25	First Student	09/10/18	8:40 am-9:00 am	Andrea Carroll / Marlene Cosenza
H26	First Student	09/10/18	8:40 am-9:00 am	Andrea Carroll / Marlene Cosenza
H27	First Student	09/10/18	8:40 am-9:00 am	Andrea Carroll / Marlene Cosenza
H28	First Student	09/10/18	8:40 am-9:00 am	Andrea Carroll / Marlene Cosenza
HK1	Hillman Bus Service	09/10/18	8:40 am-9:00 am	Andrea Carroll / Marlene Cosenza
HK2	Hillman Bus Service	09/10/18	8:40am-9:00am	Andrea Carroll / Marlene Cosenza
HK3	Hillman Bus Service	09/10/18	12:45 pm	Andrea Carroll / Marlene Cosenza
H17 quoted	Hillman Bus Service	09/10/18	8:40am-9:00am	Andrea Carroll/Marlene Cosenza

SCHOOL BUS EVACUATION DRILLS
2018-2019 SCHOOL YEAR

1st Drill

Kresson School

ROUTE	BUS COMPANY	DATE	TIME	SUPERVISOR
K29	Hillman Bus Service	09/17/18	3:20 pm – 3:40 pm	Barbara Andrew
K30	Hillman Bus Service	09/17/18	3:20 pm – 3:40 pm	Barbara Andrew
K31	First Student Inc.	09/14/18	9:00 am - 9:12 am	Barbara Andrew
K34	First Student Inc.	09/13/18	8:50 am - 9:00 am	Barbara Andrew
K35	Hillman Bus Service	09/13/18	3:39 pm	Barbara Andrew
K38	First Student Inc.	09/13/18	8:50 am - 9:00 am	Barbara Andrew
KK1	First Student Inc.	09/14/18	9:00 am - 9:12 am	Barbara Andrew
KK2	First Student Inc.	09/14/18	12:40 pm-12:55pm	Barbara Andrew
KK3	First Student Inc.	09/14/18	12:40pm – 12:55pm	Barbara Andrew
K28 (quoted)	Hillman Bus Service	09/17/18	3:20 pm – 3:40 pm	Barbara Andrew

SCHOOL BUS EVACUATION DRILLS
2018-2019 SCHOOL YEAR

1st Drill

Osage School

ROUTE	BUS COMPANY	DATE	TIME	SUPERVISOR
SPO	Route cancelled 9/1/18			
OS	First Student, Inc	10/9/18	8:40 am – 9:00 am	Gordon Zwicker
O40	Hillman Bus Service	10/05/18	8:40 am – 9:00 am	Gordon Zwicker
O41	First Student, Inc	10/05/18	8:40 am – 9:00 am	Gordon Zwicker
O42	First Student, Inc	10/09/18	8:40 am – 9:00 am	Gordon Zwicker
O43	Hillman Bus Service	10/05/18	8:40 am – 9:00 am	Gordon Zwicker
O44	First Student, Inc	10/10/18	8:40 am – 9:00 am	Gordon Zwicker
O45	First Student, Inc	10/10/18	8:40 am – 9:00 am	Gordon Zwicker
O46	First Student, Inc	10/10/18	8:40 am – 9:00 am	Gordon Zwicker
O47	First Student, Inc	10/09/18	8:40 am – 9:00 am	Gordon Zwicker
O48	First Student, Inc	10/05/18	8:40 am – 9:00 am	Gordon Zwicker
OK1	First Student, Inc	10/05/18	8:40 am – 9:00 am	Gordon Zwicker
OK2	First Student, Inc	10/05/18	8:40 am – 9:00 am	Gordon Zwicker
OK3	First Student, Inc	10/05/18	12:45 pm	Gordon Zwicker
OK4	First Student, Inc	10/05/18	12:45 pm	Gordon Zwicker

SCHOOL BUS EVACUATION DRILLS
 2018-2019 SCHOOL YEAR

1st Drill

Signal Hill School

ROUTE	BUS COMPANY	DATE	TIME	SUPERVISOR
SH1	First Student, Inc.	10/02/18	8:47 am	Leanne Binkley/Paula Long
SH2	First Student, Inc.	10/01/18	8:50 am	Leanne Binkley/Paula Long
SH3	T & L Transportation	10/01/18	8:50 am	Leanne Binkley/Paula Long
SH4	First Student, Inc.	10/01/18	8:50 am	Leanne Binkley/Paula Long
SH5	Canceled 09/01/13			Leanne Binkley/Paula Long
SH6	Hillman Bus Service	10/01/18	8:50 am	Leanne Binkley/Paula Long
SK1	Hillman Bus Service	10/03/18	8:58 am	Leanne Binkley/Paula Long
SK2	First Student, Inc.	10/02/18	8:47 am	Leanne Binkley/Paula Long
SK3	Hillman Bus Service	10/05/18	12:50 pm	Leanne Binkley/Paula Long
PS	T & L Transportation	10/08/18	8:48 am	Leanne Binkley/Paula Long
PS1	T & L Transportation	10/08/18	8:48 am	Leanne Binkley/Paula Long
P1-A	Canceled 10/01/15			Leanne Binkley/Paula Long
P2	T & L Transportation	10/08/18	12:30 pm	Leanne Binkley/Paula Long
P2A	T & L Transportation	10/09/18	12:34pm	Leanne Binkley/Paula Long
PS4	Hillman Bus Service	10/12/18	8:56 am	Leanne Binkley/Paula Long
PS5	T & L Transportation	10/08/18	8:48 am	Leanne Binkley/Paula Long
PS6	Canceled 10/01/15			Leanne Binkley/Paula Long
SPS2	T & L Transportation	10/10/18	9:01 am	Leanne Binkley/Paula Long
SHS-2	T & L Transportation	10/02/18	8:47 am	Leanne Binkley/Paula Long
SHS-3 quoted	Hillman Bus Service	10/03/18	8:58	Leanne Binkley/Paula Long

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**SCHOOL BUS EVACUATION DRILLS
 2018-2019 SCHOOL YEAR**

1st Drill

Middle School

ROUTE	BUS COMPANY	DATE	TIME	SUPERVISOR
MSP-1	Hillman Bus Service	10/02/18	8:15	Russ Winsett
SPVM	T&L Transportation	09/28/18	8:15	Russ Winsett
M1	Hillman Bus Service	10/02/18	8:20	Russ Winsett
M2	First Student Inc.	10/03/18	8:05	Gary Alexander
M3	First Student Inc.	09/25/18	8:00	Margie Frasca
M4	First Student Inc.	09/25/18	8:15	Russ Winsett/ Ed Brandhorst
M5	First Student Inc.	10/04/18	8:00	Jaclyn Pryzblkowski
M6	T&L Transportation	10/01/18	8:30	Gary Alexander
M7	First Student Inc.	10/01/18	8:20	Gary Alexander
M8	First Student Inc.	09/25/18	8:15	Russ Winsett/ Ed Brandhorst
M9	First Student Inc.	09/25/18	8:15	Russ Winsett/Ed Brandhorst
M10	First Student Inc	10/05/18	8:10	Margie Frasca
M11	First Student Inc	09/25/18	8:05	Margie Frasca
M12	First Student Inc.	10/01/18	8:00	Jaclyn Pryzblkowski
M13	First Student Inc.	09/28/18	8:10	Margie Frasca
M14	First Student Inc.	10/01/18	8:08	Jaclyn Pryzblkowski
M15	First Student Inc.	10/01/18	8:10	Gary Alexander
M16	First Student Inc.	10/08/18	3:00	Russ Winsett
M17	First Student Inc.	09/25/18	8:10	Margie Frasca
M18	First Student Inc.	09/28/18	8:10	Margie Frasca
M19	First Student Inc.	09/25/18	8:15	Margie Frasca
M20	Hillman Bus Service	09/25/18	8:15	Russ Winsett/ Ed Brandhorst
M23	Hillman Bus Service	09/25/18	8:20	Margie Frasca
M24	First Student Inc	10/02/18	8:15	Gary Alexander
M25	First Student Inc	10/04/18	8:15	Russ Winsett
M26	First Student Inc	10/04/18	8:10	Jaclyn Pryzblkowski
M27	T&L Transportation	10/02/18	8:15	Russ Winsett
M28	T&L Transportation	10/01/18	8:00	Gary Alexander

**VOORHEES TOWNSHIP BOARD OF EDUCATION
EMPLOYMENT AGREEMENT FOR
COMPTROLLER OF THE COMMUNITY EDUCATION AND
RECREATION PROGRAM**

THIS EMPLOYMENT AGREEMENT is made and entered into this ___ day of _____, 2018, by and between the VOORHEES TOWNSHIP BOARD OF EDUCATION, with offices located at 329 Route 73 S., Voorhees, New Jersey 08043 (herein referred to as the "Board"), and HELEN G. HALEY, whose address is 578 Old White Horse Pike, Atco, New Jersey 08004 under the following terms and conditions:

1. **TERM:** The Board hereby employs Helen G. Haley as the Comptroller for the Community Education and Recreation Program (hereinafter referred to as "CER") for a term commencing January 1, 2019 and ending June 30, 2019. Helen G. Haley shall perform the duties of Comptroller for CER as more fully described in the attached Job Description.
2. **COMPENSATION:** The Comptroller's annual salary pro-rated for the term of this Agreement shall be Five Thousand Dollars (\$5,000.00). The salary shall be paid in equal installments in accordance with the Board's regular salary payment procedure.
3. **EVALUATION:** The Superintendent shall evaluate the SBA/BS regarding performance of responsibilities of the Comptroller's job description during the term of this.
4. **BENEFITS:**
 - a. **Vacation:** The Comptroller shall receive seven (7) vacation days per school year, exclusive of legal and school calendar holidays starting January 1, 2019. Unused vacation days may be carried over for use in the subsequent year. If the vacation days carried over are not used, then those days shall be forfeited. Upon termination of employment or retirement, the Comptroller shall be paid for any accumulated, unused vacation days at the rate of 1/260th of his/her last salary. Any payment hereunder shall be made by the Board to the Comptroller within thirty (30) days of the Comptroller's last day of employment. In the event that of the death of the Comptroller payment for any accumulated, unused vacation days will be made to his/her estate.
5. **PROFESSIONAL LIABILITY:** The Board agrees that it shall defend, hold harmless, and indemnify the SBA/BS from any and all legal proceedings brought against the SBA/BS in accordance with N.J.S. A.18A:16-6 and 6:1.
6. **SAVINGS CLAUSE:** If, during the term of this employment contract, it is found that a specific clause of the employment contract is illegal in Federal or State law, the remainder of the employment contract not affected by such a ruling shall remain in force.

7. **TERMINATION:** This Agreement may be terminated by either party providing Sixty (60) days notice to the other party.
8. **CERTIFICATION:** In the event that the Comptroller's Business Administrator Certification is revoked, this Agreement shall be null and void.
9. **ENTIRE AGREEMENT:** This Agreement embodies the whole agreement between the Board and the Comptroller and there are no inducements, promises, terms, conditions, or obligations made or entered into by either party other than those contained herein. This Agreement may not be changed except by writing signed by the party against whom enforcement thereof is sought.

IN WITNESS WHEREOF, they set their hands and seals to this employment contract effective on the day and year first above written.

ATTEST:

VOORHEES TOWNSHIP
BOARD OF EDUCATION

Date

By: _____

Board President

Date

Comptroller

**Personnel Ratiications
2018-2019 School Year**

Date/hours per week/number of weeks or rate/total hours			
<u>Student ID</u>	<u>Student</u>	<u>Service/Personnel/Costs/Duration</u>	<u>Costs</u>
19MF		Nursing serviced during SPORT Victoria Crews \$53/1hr	\$53
19EW		Adult support in CER Michaela Counsellor \$28/2.5hrs	\$70

Please ratify the services of Denise Walters for occupational therapy consultation for 2 full days at her per diem rate.



Great Community-Great Schools

Community
Education
Recreation

Michael Redfearn
Coordinator
(856) 795-2025 Ext. 5232

Karen Ferguson
Administrative Assistant
(856) 795-2025 Ext. 5231

To: Helen Haley
From: Michael Redfearn
Re: Employment

Please add the following names to be approved for employment 2018-2019 School Year:

Saturday Spectacular Session II

Staff	Program	Stipend
Paula Long	Lego Club	\$500.00
Lise Grossman	Creating Creatures	\$500.00
Debra Reca	Reading/Writing	\$1,000.00
Richard Bratelli	Flag Football	\$500.00
Dewyne Bradley	Reading/Math	\$1,000.00
Rachel McFadden	Yoga	\$500.00
Lisa Richards	Science	\$500.00
Melissa Smith	Stem	\$500.00
Olivia Rogers	Board Games	\$500.00
Chad Justis	Dungeons/Dragons	\$500.00
Caitlin Gillespie	Drama I and II	\$1,000.00

Saturday Spectacular Session I (revision)

Olivia Rogers	Chess I and II	\$1,000.00
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Thank you,

Michael Redfearn

VOORHEES TOWNSHIP BOARD OF EDUCATION
January 30, 2019
BOARD MEETING
PROFESSIONAL DAYS

DATE	LAST	FIRST	SCHOOL	TITLE	INSERVICE	LOCATION	COST
APPROVALS							
3/11-13/2019	Mathes	Clark	Admin	Dir Buildings & Grounds	NJSBGA Conference/Expo	Atlantic City, NJ	\$0.00
2/5/2019	Izzo	Ashley	Signal Hill	Teacher	Powerful Early Intervention Strategies	Mt. Laurel, NJ	\$300.00
2/5/2019	Viriden	Stephanie	Signal Hill	Teacher	Powerful Early Intervention Strategies	Mt. Laurel, NJ	\$300.00
5/22/2019	Blizzard	Christine	VMS	Teacher	STEM Workshop - Learning to Develop IOS Apps	Rowan University	\$175.00
2/5/2019	Frasca	Danielle	Signal Hill	Teacher	Powerful Early Intervention Strategies	Mt. Laurel, NJ	\$300.00
3/8/2019	Wick	Stephanie	VMS	Guidance	Mental Health Issues in Classroom	Cherry Hill, NJ	\$250.00
3/8/2019	Jacobs	Karen	VMS	Teacher	Mental Health Issues in Classroom	Cherry Hill, NJ	\$250.00
2/25/2019	Donnelly	Susan	Admin	Coor of Special Projects	Transgender Student Rights	Monroe Twp	\$200.00
2/28/2019	Taylor	Bruce	Admin	Director of Technology	NJSLA (PARCC) Mandatory Training	Atlantic City, NJ	\$100.00
2/6/2019	Taylor	Bruce	Admin	Director of Technology	Digital Learning Strategy	Iselin, NJ	\$100.00
3/11-13/2019	Mignone	Mark	Admin	Maintenance	NJSBGA Conference/Expo	Atlantic City, NJ	\$0.00
2/1/2019	Mignone	Mark	Admin	Maintenance	Principles of Public Purchasing	Egg Harbor Twp, NJ	\$977.00
2/8/2019	Mignone	Mark	Admin	Maintenance	Principles of Public Purchasing	Egg Harbor Twp, NJ	\$0.00
2/15/2019	Mignone	Mark	Admin	Maintenance	Principles of Public Purchasing	Egg Harbor Twp, NJ	\$0.00
2/22/2019	Mignone	Mark	Admin	Maintenance	Principles of Public Purchasing	Egg Harbor Twp, NJ	\$0.00
3/1/2019	Mignone	Mark	Admin	Maintenance	Principles of Public Purchasing	Egg Harbor Twp, NJ	\$0.00
3/8/2019	Mignone	Mark	Admin	Maintenance	Principles of Public Purchasing	Egg Harbor Twp, NJ	\$0.00
2/7/2019	Haley	Helen	Admin	Business Administrator	Pension Review and Update	Mt. Laurel, NJ	\$100.00
RATIFICATIONS							
1/15/2019	Taylor	Bruce	Admin	Director of Technology	ETCNJ Tech Meeting	Mullica Hill, NJ	\$50.00
1/23/2019	Waro	Jennifer	Admin	Tech Specialist	GENESIS User Group	Lenape H.S.	\$0.00
1/4/2019	Haley	Helen	Admin	Asst Superintendent	NJCPA	Berlin, NJ	\$0.00
1/11/2019	Stecher	Denise	VMS	Tech Specialist	Apple Tech Update	Monmouth University	\$75.00
1/17/2019	Haley	Helen	Admin	Business Administrator	NJASBO Accounting & Auditing Check Up	Mt. Laurel, NJ	\$125.00
1/30/2019	Haley	Helen	Admin	Business Administrator	NJASBO Budgeting Best Practices	Robbinsville, NJ	\$85.00
1/30/2019	Trucano	Danielle	Admin	Asst Business Admin	NJASBO Budgeting Best Practices	Robbinsville, NJ	\$85.00

Harassment, Intimidation and Bullying Report to the Board of Education December 17, 2018

School	Incident Number	Investigation Results:		For Student Who Committed Act of HIB		Remedial Measures (Intervention, Counseling or other Services) for Target of HIB	Other Action Taken or Recommended by the Superintendent	Training Required
		HIB	Not HIB	Code of Conduct Consequences	Remedial Measures (Intervention, Counseling or other Services)			
Signal Hill	1	X		Before school detention/written letter of apology.	Individual counseling/sensitivity counseling	Counseling		
VMS	2		X	Met with counselor/administration. Consequences in accordance with discipline policy	Peer mediation was attempted/counseling/cafeteria table change	Counseling/cafeteria table change		

DRAFT Voorhees Township Public Schools 2019-2020 School Calendar

September '19						
Su	M	Tu	W	Th	F	S
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30					

2: Labor Day School Closed
 3 & 4: Staff In-service/ Closed for Students
 5: First Day for Students (full day)
 30: School Closed

October '19						
Su	M	Tu	W	Th	F	S
		1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30	31		

1: School Closed
 8: Early Dismissal
 9: School Closed
 14: Early Dismissal – Staff In-service

November '19						
Su	M	Tu	W	Th	F	S
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30

7 & 8: School Closed
 14: End 1st Marking Period
 14: Early Dismissal – Staff In-service
 27: Early Dismissal
 28 & 29: School Closed

December '19						
Su	M	Tu	W	Th	F	S
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30	31				

2 & 3: Early Dismissal Parent Conferences
 4: School Closed All Day Parent Conferences
 20: Early Dismissal
 12/23 – 1/1 School Closed Winter Break

January '20						
Su	M	Tu	W	Th	F	S
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30	31	

1: School Closed Winter Break
 20: School Closed
 28: Early Dismissal – Staff In-service

February '20						
Su	M	Tu	W	Th	F	S
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29

3: End 2nd Marking Period
 14: School Closed - Staff In-service
 17: School Closed

March '20						
Su	M	Tu	W	Th	F	S
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30	31				

23: School Closed – Staff In-service

April '20						
Su	M	Tu	W	Th	F	S
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30		

6-13: School Closed Spring Break
 20: End 3rd Marking Period

May '20						
Su	M	Tu	W	Th	F	S
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30
31						

25: School Closed

June '20						
Su	M	Tu	W	Th	F	S
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30				

18 & 19: Early Dismissal
 19: Last Day for Students

Early Dismissal
School Closed
Staff Only – Schools Closed for Students
End of Marking Period

Early Dismissal Days – Lunch Served
 Gr. 1-5 – 1:40 p.m.
 Gr. 6-8 – 12:59 p.m.
 AM Kdg – 11:35 a.m.

Inclement Weather Make Up Dates

March 23, 2020
 June 22, 2020
 June 23, 2020
 June 24, 2020
 June 25, 2020

Uniform State Memorandum of Agreement Between Education and Law Enforcement Officials (MOA)

Summary of the 2019 Revisions

The 2019 MOA has been revised to include updated language, resources, and data; changes in recommended practices; and to highlight information most relevant to the agreement. Furthermore, the structure and organization of the agreement has been revamped to increase its functionality and ease of use. Sections from the 2015 MOA may include new article numbers and/or be re-titled. Below is a summary list of the revisions. The full text of the MOA and resources to support its implementation, including a compilation of frequently asked questions, may be found on the [NJDOE website](#).

Addition of New Sections

Sections Added to the 2019 MOA

1.2: 2018 Revisions	3.1: Obligation to Report Offenses and Preserve Evidence: Mandatory Reports
3.1.1: Law Enforcement Response to Mandatory Reports	3.13: Law Enforcement Response to Sexual Offenses
3.14: Requirement to Report Assaults on District Board, Education Members, or Employees	3.15: Law Enforcement Response to Assaults on District Board, Education Members, or Employees
3.2.2.1: Consideration when Reporting Designer Drugs to Law Enforcement	3.2.3.1: Considerations when Reporting Prescription Drugs to Law Enforcement
3.2.4: Opioids	3.3.8: Electronic Smoking Devices
7.4.1: Live Streaming Video	Appendix B: Annual Review
Appendix C: Table of Mandatory Reports to Law Enforcement	

Clarifying Information Added

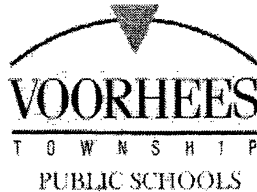
Revised Articles

1.3: Nature of the Problem	2.1: Liaisons
2.3: Safe Schools Resource Officers	3.2: Requirement to Report Offenses Involving Controlled Substances
3.6: Requirement to Report Incidents Involving Firearms and Dangerous Weapons	3.8: Securing Firearms, Ammunition and Dangerous Weapons
3.10: Requirement to Report Incidents Involving Planned or Threatened Violence	4.1: Reporting Other Offenses
9.1: Development of School Safety and Security Plans (SSSPs)	12: Annual Review and Revisions of Agreement

Updates to Current Information

Revised Articles

3.11: Law Enforcement Response to Planned or Threatened Violence	3.16: Requirement to Report Bias-Related Acts
3.16.1: Considerations when Reporting Bias-Related Acts	3.3.7 Compassionate Use Medical Marijuana Act
4.4: Harassment, Intimidation, or Bullying (HIB)	4.5.2: Reporting of Hazing
4.6.2: Reporting of Cyber Harassment	4.7.1: Reporting of Sexting
9.1.5: School Staff In-service Training on SSSPs	9.1.6: Other Training on SSSPs
9.6: "Tiplines" and Crime Prevention Programs	13.5: Safe Schools Resource Officers



Nursing Services Plan 2018-2019 School Year

Objective: The objective of the Voorhees Township Public School District is to ensure the health and safety of all its students and employees. Through the implementation of the Nursing Service Plan the goal of achieving an optimal state of health is best achieved. Good health is achieved by addressing the wellbeing of individuals as it pertains to one's physical, emotional, psychological and spiritual wellbeing. The Voorhees Township Public School district supports school nursing goals to provide the fullest possible educational opportunity for each district student by minimizing absence due to illness and creating a climate of health and well-being in the district schools.

Basic Nursing Services include the following:

1. Carry out written orders of physicians and standing orders of the school physician;
2. Conduct health screenings which include height, weight, blood pressure, hearing, vision, and scoliosis pursuant to N.J.A.C. 6A:16-2.2 and monitoring vital signs and general health status for emergent issues for pupils suspected of being under the influence of alcohol and controlled dangerous substances pursuant to N.J.S.A. 18A:40-4;
3. Maintain pupil health records, pursuant to N.J.S.A. 18A:40-4 and N.J.A.C. 6A:16-2.4;
4. Recommend to the school Principal those pupils who shall not be admitted to or retained in the school building based on a parent's failure to provide evidence of the child's immunization according to the schedules specified in N.J.A.C. 8:57-4;
5. Annually review pupil immunization records to confirm with the medical home that the medical condition for the exemption from immunization continues to be applicable, pursuant to N.J.A.C. 8:57-4.3;
6. Recommend to the school Principal exclusion of pupils who show evidence of communicable disease, pursuant to N.J.S.A. 18A:40-7 and 8;
7. Direct and supervise the emergency administration of epinephrine and train school staff designated to serve as delegates, pursuant to N.J.S.A. 18A:40-12.6;
8. Coordinate care and educate school staff to provide a safe, therapeutic environment for students with diabetes pursuant to N.J.S.A. 18A:40-12.11-21
9. Administer asthma medication in accordance to asthma action plan;
10. Direct and supervise the health services activities of any school staff to whom the certified school nurse has delegated a nursing task;
11. Provide classroom instruction in areas related to health pursuant to N.J.A.C. 6A:9-13.3;
12. Review and summarize available health and medical information regarding the pupil and transmit a summary of relevant health and medical information to the Child Study Team for the meeting pursuant to N.J.A.C. 6A:14-3.4(h);
13. Write and update, at least annually, the individualized health care plan and the individualized emergency healthcare plan for pupils' medical needs and instructing staff as appropriate;

14. Write and update, at least annually, any written healthcare provisions required under Section 504 of the Rehabilitation Act of 1973, 29 U.S.C. § 794(a), for any pupil who requires them;
15. Implement and assist in the development of healthcare procedures for pupils in the event of an emergency;
16. Instruct teachers on communicable disease and other health concerns, pursuant to N.J.S.A. 18A:40-3; and
17. Provide other nursing services consistent with the nurse's educational services certification endorsement as a school nurse issued by the State Board of Examiners and current license approved by the State Board of Nursing.
18. Report any suspected child abuse cases to proper authorities.

Roles of the School Nurse

Provision of Nursing Care

The school nurse employs a nursing process that includes assessing, planning, implementing and evaluating nursing care in an on-going manner. Individualized health care plans (IHP's) and emergency care plans (ECP's) are prepared and implemented by the school nurse for students with acute or chronic health concerns. There are an increasing number of students with special needs attending school. With improvements in health care technology, more students survive congenital abnormalities, but may have chronic health conditions that necessitate a variety of innovative medications that can both affect their learning and require continual monitoring by the school nurse.

Data Collection

The school nurse maintains confidential information separate from other student records regarding students' health, such as health histories, health practices, environmental concerns, safety issues, communicable disease patterns and current health information that are important to the student and the school. A permanent record of the student's health status is maintained for each student. Consultations with students, parents, guardians, teachers, physicians, school administrators, health agencies, and custodians are required to obtain and maintain data.

Communication

The school nurse is a focal point in the sharing of important information with students, parents, staff members, physicians, health care agencies, and governmental entities. Telephone conferences, personal letters, flyers, bulletin board postings, e-mails, personal conferences with students, teachers and parents, team meetings, and Child Study Team meetings represent some of the methods and forums in which health information is communicated.

Health Counseling

The school nurse serves in the role of counselor to students, parents and staff regarding health issues and concerns. Referrals are made by the school nurse to guidance counselors, teachers, child study team members, parents, physicians and community health resources. The school nurse researches health information for students, staff and families, and provides information to them.

Education

The school nurse serves the vital role of health educator. Informal teaching takes place continuously on a one- to- one basis or in group settings for students, staff and parents. Staff training in CPR, AED, Diabetes and Epinephrine administration is provided by the school nurse staff or professional health care agencies.

Child Advocate

The school nurse works closely with staff and families to facilitate addressing health needs and accommodations for students. Advocacy can extend beyond these areas to include referrals for health services, counseling, community programs, camps or Division of Child Protection and Permanency (DCP&P).

Record Keeping

Medical records must be maintained for each student. Documentation for each incident of nursing care is required. Each entry must include the date, time, major complaint, nursing assessment, plan of care, implementation and evaluation. Written communication from parents or health care providers must also be incorporated into the student records. Data must also be collected and recorded for state agencies with respect to immunizations, tuberculosis testing, medical waste management and employee injuries.

Resource Person

Students, staff and parents consult the school nurse for health information. An important part of the role requires researching web sites, journals, and health textbooks to provide up-to-date health information. Recommended web sites and written information are supplied.

Severity Coding

The number of students in the special education population and the severity of health concerns need to be considered in the context of the total student enrollment. Severity coding may assist the school nurse in identifying the need for supplemental or additional nursing services for individual students or in the development of schedules, emergency plans, etc. Severity coding can be broken down into four levels: **Nursing Dependent, Medically Fragile, Medically Complex, and Health Concerns.**

- **Level 1: Nursing Dependent** Nursing Dependent students require 24 hours/day, frequently one-to-one, skilled nursing care for survival. For example, a student on a ventilator requires continuous nursing assessment and intervention.
- **Level 2: Medically Fragile** Students with complicated health care needs in this category face each day with the possibility of a life-threatening emergency requiring the skill and judgment of a professional nurse. Examples may include, but are not limited to, seizure disorder requiring Cardio-pulmonary resuscitation (CPR) or status epilepticus, severe asthma, asthma requiring nebulizer treatments, dysphagia with an increased risk of aspiration, sterile procedures, tracheostomy care with suctioning, unstable diabetes or newly diagnosed diabetes with unscheduled blood sugar monitoring and insulin injections, and diabetes with insulin pumps that require monitoring.

- **Level 3: Medically Complex** Students with medically complex concerns require daily treatments or close monitoring by a professional nurse. They may have unstable physical and/or social-emotional conditions and the potential for a life-threatening event may exist. Examples include, but are not limited to, ADHD and on medication, anaphylactic event, cancer, immune disorders, moderate to severe asthma (inhaler, peak flow meter), seizure disorders, carefully timed medications with major side effects, unstable metabolic conditions, continuous or intermittent oxygen, and complex mental or emotional disorders.
- **Level 4: Health Concerns** In the category of health concerns, the student's physical and/or social-emotional conditions and the potential for a life-threatening event may exist. Examples include, but are not limited to, dental disease, headaches, migraines, sensory impairments, dietary restrictions, eating disorders, orthopedic conditions requiring accommodations and encopresis.

Nursing Services in Emergency Situations

The school nurse will follow emergency protocols in the event of an accident or emergency medical situation. Nurses maintain CPR certifications and routinely train other school staff such as coaches. A call to 911 is warranted in all cases where effective treatment cannot be provided. The school nurse also serves an important role in the district's school safety and emergency plan. In the event of extended lock downs or emergency evaluations, the school nurse will address student needs according to established plans.

Assignment Plan for Certified Nurses

School	Nursing Staff	Student Population	Staff Population
E.T Hamilton Elementary	1 Certified School Nurse	382 Students	73 Staff Members
Kresson Elementary	1 Certified School Nurse	396 Students	69 Staff Members
Osage Elementary	1 Certified School Nurse 1 Nursing Assistant	669 Students	96 Staff Members
Signal Hill Elementary	1 Certified School Nurse	505 Students	88 Staff Members
Voorhees Middle School	2 Certified School Nurses	1044 Students	148 Staff Members

E.T. Hamilton School

A certified school nurse, Heather Karbaugh, is assigned to E.T. Hamilton School during those hours when school is in session to complete those duties outlined in N.J.A.C. 6a:16:2.1(e) 1. No other nursing personnel are required to meet the needs of students in the general population or the special education programs. There are 36 students with food allergies where 19 students have epi-pens. A total of 51 students with asthma and 13 with inhalers. There are 6 students with seizure disorders, 1 diabetic student and 1 student with cerebral palsy with a feeding tube.

Kresson School

A certified school nurse, Dorrie Uscinowicz, is assigned to the Kresson School during those hours when school is in session to complete those duties outlined in N.J.A.C. 6a:16:2.1(e) 1. This year is the first year that a hydrocephalus with VP shunt is in attendance without the support of a 1:1 nurse. Currently, a part-time health aide is assigned to 1 student that needs medical attention due to encopresis. There are 45 students with food allergies and 19 that require an epi-pen. There are 50 asthmatic students and 19 that require an inhaler. The student population consists of 1 students with a cardiac disorder, 5 students with seizure disorders, and 1 student with a bleeding disorder.

Osage School

A certified school nurse, Susan Guerin, is assigned to the Osage School during those hours when school is in session to complete those duties outlined in N.J.A.C. 6a:16:2.1(e) 1. There are 2 diabetic students with type 1 diabetes with an insulin pumps, where one of those students has an additional registered nurse that provides one to one care for the student. There are 51 students with asthma, where 9 have inhalers. Currently, there are 47 students with known food allergies and 12 students with epi-pens. There are 5 students with seizure disorders. Additional medical needs are as follows: 1 student with cardiac disorder, 1 student diagnosed with cancer, 1 student with sickle cell, 1 student with cystic fibrosis and 1 student with a gastro-intestinal disorder with an ostomy bag.

Signal Hill School

A certified school nurse, Ashley Philip, is assigned to the Signal Hill School during those hours when school is in session to complete those duties outlined in N.J.A.C. 6a:16:2.1(e) 1. No other nursing personnel are required to meet the needs of students in the general population, preschool programs or the special education programs. There are 27 students with epi-pens and 60 with food allergies. There are 58 asthmatic students and 14 that have an inhaler. Other students that require medical attention include; 9 students with seizure disorders, 2 students with a bleeding disorders, 1 student with cancer, 2 students with cardiac disorder and 1 student with Neuromuscular Disorder.

Voorhees Middle School

Two certified school nurses, Taylor Dansky and Marissa Del Palazzo are assigned to the Voorhees Middle School during those hours when school is in session to complete those duties outlined in N.J.A.C. 6a:16:2.1(e) 1. There are 2 students that utilize 1:1 nursing care provided by agency contracted registered nurses. There are 154 students with food allergies and 153 asthmatic students with 34 of those asthmatics require inhalers. Thirty-six students require an epi-pen in school. Ten students have a cardiac disorder and 11 students have seizure disorders. The Voorhees Middle School has 6 diabetic students.

The district also employs a full-time nursing assistant (registered nurse) that works primarily at Osage Elementary School but can serve as a floating substitute nurse as needed. This position assists with record keeping, data and clerical support as well as assistance throughout the health screening processes of students. Additionally, the nursing assistant provides coverage for absences of nursing staff. A calendar is maintained annually for services to be shared. By providing a regular substitute, the medical needs of children will be served more effectively.

The district nurses are employed as 10-month employees and the district does not staff nurses in all the schools during the summer months when school is not in session.

Nursing Services to Non-Public Schools

Board of Education Policy 5306 governs health services to nonpublic schools. Services will be provided by a registered nurse employed by the school or through a third party or independent contractor. A nonpublic school may decline services.

RESOLUTION

A RESOLUTION APPOINTING FUND COMMISSIONER TO THE
SCHOOLS HEALTH INSURANCE FUND

BE IT RESOLVED by the **Voorhees Township School District** That Helen G. Haley, is hereby appointed as Fund Commissioner to the Schools Health Insurance Fund, effective January 1, 2019 to represent the Voorhees Township School District, and

BE IT FURTHER RESOLVED That Lisa M. Sollenberger continue as the Schools Health Insurance Fund Alternate Fund Commissioner effective January 1, 2019.

ADOPTED: January 30, 2019

BY: Helen G. Haley
Helen G. Haley, CPA
Business Administrator/Board Secretary

WITNESS: Lisa M. Sollenberger
Lisa M. Sollenberger
Executive Secretary

AYES: 6

NAYS: 0

ABSTAIN: 0

**BURLINGTON COUNTY INSURANCE POOL
JOINT INSURANCE FUND
(BCIP JIF)
RESOLUTION TO APPOINT DELEGATE**

WHEREAS, the **Voorhees Township BOE** hereinafter referred to as "Board", is a member of the Burlington County Insurance Pool Joint Insurance Fund, hereinafter referred to as "JIF";

NOW THEREFORE, BE IT RESOLVED that the Board appoints **Helen G. Haley** as its Delegate to the JIF and empowers said Delegate to; exercise the voting rights provided in the JIF's Bylaws to Delegates in a manner which best protects the Board and JIF, to implement and strengthen the Board's safety and risk management efforts, to participate fully and with efficiency in the JIF to comply with all conditions of membership as defined in the JIF Bylaws and Risk Management Program, and to execute all agreements, including but not limited to an Indemnity & Trust Agreement in order to implement membership by the Board in the JIF.

BY: Helen G. Haley TITLE: Business Administrator/Board Secretary

DATE: 1/31/19

AYES: 6

NAYS: 0

ABSTAINS: 0

648

New Business Ratifications
Out of District and Contracted Services 2018-19

Please approve the following services for classified students:

SG19	Gloucester County Special Services School District 1360 Tanyard Rd Sewell, NJ 08080 Out of County Fee	\$40,540.00 \$3,000.00
MH19	Clarke Schools for Hearing and Speech 2 Penn Blvd, Suite 220 Philadelphia, PA 19144 Teacher of Deaf Services	\$5280.26
JL19	Hampton Academy 108 Burrs Mill Rd Mt Holly, NJ 08060	\$32,032.11
AM19	Garfield Park Academy 24 Glenolden Lane Willingboro, NJ 08046	\$33,572.00
ZM19	Gloucester County Special Services School District 1360 Tanyard Rd Sewell, NJ 08080 Out of County Fee One on One	\$35,690.00 \$2,765.56 \$37,589.04
GT19	Archway 185 Raymond Ave Evesham, NJ 08053 1:1 Aide	\$25,785.30 \$16,100.00

Please approve the RBT services of Gianna Vassallo through Great Minds ABA Therapy, LLC \$28,810.00

CER Saturday Spectacular Session II



4 Weeks 10:00 -12:00
Feb 23, 2019 – Mar 16, 2019

LEGO Club Grades 2-5

Participants will develop the skills of leadership, cooperation, and problem solving and as they work with others to build Lego creations. Besides building, each week the children will participate in physical activities such as relay races and scavenger hunts to challenge to their creativity. When working together on a team, each member will take on a different role as they complete their project. The roles of Engineer, Builder and Parts Manager will allow the participants to experience the responsibilities that each job demands. Time will be allowed for all members to "free build" so their personal creativity and imagination can be explored.

Maximum of 12 participants - Grades 2 – 5

**Time: 10:00 – 12:00 Instructor: Ms. Long VTSD Fee: \$80.00 Location: Signal Hill School
Code: 10**

Yoga with Miss Rachael / Miss McFadden Grades K-5

Children will learn different yoga poses and play yoga with Signal Hill's own First Grade teacher Miss McFadden. She will incorporate different yoga games with the poses. Children will learn about mindfulness through poses and breathing techniques. Kids will partner up and do partner poses. They will discuss how to calm down and use yoga at home as a tool to help them get their wiggles out before or after school. They will discuss vocab terms like "gratitude" and "self-love" to build a positive mindset and confidence. The yoga class will be themed each week. One week we will focus on animal poses. Another week we will have fun with partner poses. Come play yoga with Miss Rachael!

**Time 10:00 – 12:00 Instructor: Miss. McFadden VTSD Fee: \$80.00 Location: Kesson School
Code: 11**

Kidzart Grades 1-8

Discover the artist in you! KidzArt students will produce amazing drawings and work on exciting art projects using charcoal, chalk pastels, oil paints, prisma markers and clay. Only the best artist quality materials will be used which are included in the fee. **All new projects**

**Grades: 1-8 Location: Kesson School Time: 10:00-12:00 Fee: \$80.00 Instructor: Patti Barber
Code: 12**

Creating Creatures Grades 1-5

Do you love to paint? Young artists will create a variety of creatures, some real, some fanciful. A variety of art mediums and fun techniques will be explored. We will find inspiration from famous artists and interesting books. Our young artists will gain insight by displaying and discussing their finished work. You will be amazed by the artwork you create! **Grades: 1- 5**

**Time: 10:00 – 12:00 Instructor: Mrs. Lise Grossman VTSD Fee: \$80.00 Location: Kesson School
Code: 13**

Flag Football Grades 3-6

The Ultimate Flag Football experience returns this winter! This class is perfect for both beginners and those students with previous experience playing football. Those students who sign up will learn the basics of football such as the positions and rules, as well as learning how to correctly run and defend passing patterns. But that's not all because you will also get to play in Full Flag Football games! Join today so that you will be able to run, throw, catch, dive, score, and grab those flags on your way to victory. **MAXIMUM 12 Participants**

**Time 10:00-12:00 Instructor: Mr. Brattelli Location: Kesson School Fee: \$80.00
Code: 14**

STEM II Grades 2-5

STEM focuses on the areas of Science, Technology, Engineering, and Mathematics. Throughout this session, students will complete various, fun, hands-on and inquiry based activities that will focus on student centered learning and spark innovation in these STEM areas. Creating a parachute that will stay the longest in the air, or constructing a maze to push a marble through in the fastest time are two examples of the exciting STEM activities planned for this session. Repeat Students are Welcome.

**Time 10:00-12:00 Instructor: Mrs. Smith VTSD Location: Kesson School Fee: \$80.00
Code: 15**

Pre-School READY, SET, ROCKET INTO READING

Give your child a powerful blastoff! This session is filled with reading readiness activities: letter and sound recognition, story comprehension, songs, games and more to give your child an advantage for Kindergarten. Your child must be 5 years of age by August 31 and entering Kindergarten in September 2019. Enroll today!

Class limit 8 students

Time: 10:00 – 12:00 Instructor: Mrs. Reca VTSD Location: Kresson School Fee: \$80.00

Code: 16

Kindergarten Ready, Set, Blasting through Books!

Keep your child firing ahead for first grade! This session strengthens reading skills from the Kindergarten curriculum and progresses into first grade objectives through decoding activities, story comprehension, projects, games and more. Give your child an advantage for first grade. Your child must be 6 years old by August 31 and entering first grade in September 2019. Enroll today~ class size is limited to 10 students.

Time: 10:00 -12:00 pm Instructor: Mrs. Bradley VTSD Location: Kresson School Fee: \$80.00

Code: 17

Fairytale Theater Grades K-2

Fairytale Theatre (K-2) - Students will participate in a variety of theatre games that focus on movement, imagination, and teamwork. Over the course of the four weeks, students will also study story structure and learn how to tell a story through a performance. **Maximum 12 students**

Time 10:00-12:00 Instructor: Mrs. Gillespie VTSD Location: Kresson School Fee: \$80.00

Code: 18

NEW Beginner Board Game Grades 1-5 NEW

Learn how to play classic board games, and make new friends too! Games may include checkers, Stratego, Clue, and Mancala. We will learn the rules and strategies and encourage critical thinking while participating in fun and friendly competitions. Grades 1-5. **Time 10:00-12:00 Instructor: Mrs. Rogers Location: Kresson School Fee: \$80.00 Code: 19**

Dungeons & Dragons Grades 4-5

Role-Playing Games are a fun, creative experience for anyone who has an imagination. Participants will be learning the basic rules of the game, working with others as a team to achieve a goal, and socializing with students of all different backgrounds as they explore a fantasy world filled with magic, adventure, and dragons! If you like stories like Harry Potter, The Hobbit, and Adventure Time then you'll love this class!

Time 10:00-12:00 Instructor: Mr. Justis VTSD Location: Signal Hill School Fee: \$80.00

Code: 20

Session II 12:00-2:00**Let's Get Writing Grades 3-5**

This session will focus on all forms of writing: narrative, opinion and informational. This Writing Workshop is based on Lucy Calkins' Units of Study. Your child will write about what they know and what they do. Vocabulary building and grammar mechanics will also be addressed. A journal notebook will be provided.

Recommended for students in **Grades 3-5**. Enroll today!

Grades 3-5 Time: 12:00 – 2:00 Instructor: Mrs. Reca VTSD Location: Kresson School

Fee: \$80.00 Code: 21

Mighty Math-ers Grades K-2

Make math mastery marvelous! Students will increase number knowledge, strengthen concepts, and calculation accuracy while extending math comprehension to enrich various math areas through fun activities. Visual learning aids and problem-solving strategies will personalize the session for all. Enroll today~ class size is limited.

Grades K-2 Time: 12:00-2 pm Instructor: Mrs. Bradley VTSD Location: Kresson School Fee: \$80

Code: 22

Elementary Drama Grades Grades 3-5

Once Upon Another Time (3-5) - Students will use familiar characters to deepen their understanding of characters and story plots. Using theatre games, improvisation, and story-telling, students will develop a stronger sense of self as well as a better understanding of character and narrative. **Maximum 12 students**
Time 12:00-2:00 Instructor: Mrs. Gillespie VTSD Location: Kresson School Fee: \$80.00
Code: 23

DEADLINE FOR REGISTRATIONS IS MONDAY FEBURARY 18th

Registration Form

<u>Code</u>	<u>Course Title</u>	<u>First Name</u>	<u>Last Name</u>	<u>Grade</u>	<u>Fee</u>
_____	_____	_____	_____	_____	_____
_____	_____	_____	_____	_____	_____

Address: _____ City: _____ State: _____

Zip: _____ Home Phone: _____ Emergency Phone: _____

Home School _____ Parent Signature: _____

E-mail _____

Does your child have any medical conditions: _____

Send registration form and check to Voorhees CER, 1000 Holly Oak Dr. Voorhees NJ 08043

Make checks payable to Voorhees CER payment must accompany registration.

- **No Refunds or credits unless class is canceled due to lack of participants.**
- **Any questions please call 795-5566 (ext. 5231)**
- **CLASSES MUST HAVE A MINIMUM OF 7 PARTICIPANTS. SO DON'T DELAY REGISTER EARLY**
- **SOME CLASSES FILL QUICKLY**
- **STUDENTS REGISTERED FOR A CANCELED CLASS WILL BE NOTIFIED ALL OTHERS REPORT AS SCHEDULED**

Voorhees Township Board of Education
Summary Bills And Claims Report By Vendor Name
for Batch 61 and Check Date is 12/05/2018

va_bill6.012015
11/01/2018

Vendor Name / Vendor #	PO #	Description	PO Amt	Check Amt	Check#
UNPOSTED CHECKS					
ADVOCARE ATRIUM PEDIATRICS/ 1612	19-00023		1,762.00	1,762.00	1046
APPLE INC./ 1859	19-01352		1,712.00	1,712.00	1047
ARCHBISHOP DAMIANO SCHOOL/ 2059	19-7002		5,850.72		
	19-7047		8,438.12	14,288.84	1048
BANCROFT SCHOOLS & COMMUNITIES/ 1915	19-7037		6,093.78		
	19-7041		7,825.02		
	19-7042		3,528.00		
	19-7045		6,176.73		
	19-7046		3,528.00		
	19-7054		6,176.73		
	19-7055		3,528.00		
	19-7061		6,093.78	42,950.04	1049
BENEFIT EXPRESS/ 2766	19-00010		147.46	147.46	1050
BRETT DINOVI & ASSOCIATES LLC/ 1521	19-01383		437.50	437.50	1051
BROADVIEW NETWORKS/ 1125	19-00025		2,110.49	2,110.49	1052
CAMDEN COUNTY ED SERVICES COMM/ 1210	19-01039		8,237.83	8,237.83	1053
DOLAN ROBIN/ 1088	19-01380		700.00	700.00	1054
ECO CHARTER SCHOOL/ 2257	19-7020		1,087.00	1,087.00	1055
FIRST STUDENT/ 1769	19-00965		7,114.14		
	19-00966		871.38		
	19-00967		93,948.66	101,934.18	1056
GANDER PUBLISHING/ 2416	19-01344		98.89	98.89	1057
GENERATIONS ELECTRICAL COMPANY/ 2857	19-6120		22,264.00		
	19-6496		14,962.14	37,226.14	1058
GREAT MINDS ABA THERAPY LLC/ 2704	19-00348		3,037.50		
	19-00779		1,262.50		
	19-01147		1,100.00		
	19-01148		1,144.25	6,544.25	1059
HILLMAN BUS SERVICE INC./ 1543	19-00959		37,772.10	37,772.10	1060
KINGSWAY LEARNING CENTER/ 1617	19-7028		6,387.40		
	19-7030		3,400.00	9,787.40	1061
MOORE PEGGY/ 2939	19-01377		156.00	156.00	1062

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Voorhees Township Board of Education
Summary Bills And Claims Report By Vendor Name
for Batch 61 and Check Date is 12/05/2018

va_bill6.012015
11/01/2018

Vendor Name / Vendor #	PO #	Description	PO Amt	Check Amt	Check#
UNPOSTED CHECKS					
NEW HOPE PSYCHOLOGICAL SERVICE/ 1393	19-00954		1,900.00	1,900.00	1063
NEWBORN NURSES/ 2459	19-01071		192.00	192.00	1064
NICKERSON NEW JERSEY INC./ 2714	19-6150		1,381.00	1,381.00	1065
NJ AMERICAN WATER CO. INC/ 1810	19-00053		141.57		
	19-00057		141.57		
	19-00059		141.57		
	19-00062		141.57	566.28	1066
NJASL CONFERENCE REGISTRATION/ 1925	19-01275		135.00	135.00	1067
NORTHEAST MECHANICAL SERVICES/ 1449	19-01316		908.87	908.87	1068
NUTRI-SERVE FOOD MGMT INC./ 1913	19-01375		8,174.42		
	19-01411		9,972.72	18,147.14	1069
PEARSON EDUCATION INC/ 1986	19-00828		558.36	558.36	1070
PRUDENTIAL INSUR CO OF AMERICA/ 1352	19-00008		36.34	36.34	1071
PYRAMID EDUCATIONAL CONSULTANT/ 1666	19-00349		3,825.00	3,825.00	1072
QUIVER FARM PROJECTS INC./ 2081	19-00167		1,050.00	1,050.00	1073
SCHOOL HEALTH INC./ 2264	19-01298		48.35	48.35	1074
SCHOOL SPECIALTY INC./ 1239	19-01278		459.75	459.75	1075
SR. CLARK BOB/ 2940	19-01376		138.00	138.00	1076
STAPLES BUSINESS ADVANTAGE/ 1464	19-01334		416.64	416.64	1077
STEPHENS MARGUERITE/ 2328	19-01381		45.57	45.57	1078
TOBIL DYNAVOX/ 2164	19-01109		885.00	885.00	1079
VIRTUA HEALTH/ 1921	19-01132		80.00	80.00	1080
VOORHEES POLICE DEPARTMENT/ 1114	19-00899		86,400.00	86,400.00	1081
W.B.MASON CO INC./ 2353	19-01111		310.99	310.99	1082
WILDBERGER ALAN/ 1873	19-01409		90.00	90.00	1083
XEROX/ 2744	19-00035		5,670.74	5,670.74	1084
XEROX CORPORATION/ 1304	19-00033		164.97	164.97	1085
XEROX CORPORATION/ 1868	19-00032		2,706.16	2,706.16	1086
XEROX CORPORATION/ 1922	19-00034		1,765.97	1,765.97	1087

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Attachment P
January 30, 2019
Page 2 of 34

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Voorhees Township Board of Education
Summary Bills And Claims Report By Vendor Name
for Batch 61 and Check Date is 12/05/2018

va_bill6.012015
11/01/2018

Total for Unposted Checks 394,834.25

Voorhees Township Board of Education
Summary Bills And Claims Report By Vendor Name
for Batch 61 and Check Date is 12/05/2018

va_bill6.012015
11/01/2018

Resolution that the list of claims for goods received and services rendered and certified to be correct by the Business Administrator, be approved for payment and further that the Secretary's and Treasurer's financial reports be accepted as filed. Run on 12/05/2018 at 09:07:18 AM

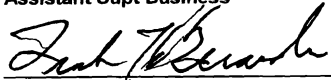
Fund	Sub Fund	Computer Checks	Computer Checks Non/AP	Hand Checks	Hand Checks Non/AP	Total Checks
10	11	\$321,364.16				\$321,364.16
10	12	\$14,962.14				\$14,962.14
Fund 10	TOTAL	\$336,326.30				\$336,326.30
20	20	\$40,360.81				\$40,360.81
61	61	\$18,147.14				\$18,147.14
GRAND	TOTAL	\$394,834.25	\$0.00	\$0.00	\$0.00	\$394,834.25

Gross Payroll

No Gross Payroll to approve

Total Bills to be Approved \$0.00
\$394,834.25

Assistant Supt Business



Assistant Business Admin



Voorhees Township Board of Education

Summary Bills And Claims Report By Vendor Name

va_bill6.012015
12/01/2018

for Batches 62,79 and Check Date is 12/17/2018

Vendor Name / Vendor #	PO #	Description	PO Amt	Check Amt	Check#
UNPOSTED CHECKS					
AFTON PUBLISHING CO./ 1256	19-00509		169.90	169.90	1088
AIR CONSULTING SERVICES LLC/ 1518	19-01460		880.00	880.00	1089
ASSETGENIE INC./ 1999	19-01001		59.00	59.00	1090
ASSOCIATED FIRE PROTECTION/ 1757	19-01426		530.00	530.00	1091
ATCO FENCE CO. INC./ 1683	19-01441		350.00	350.00	1092
ATLANTIC CITY ELECTRIC/ 1113	19-00039		7,807.16		
	19-00042		12,903.51		
	19-00044		13,438.24		
	19-00045		80.47	34,229.38	1093
BAILEY DEBORAH/ 2260	19-01507		10.23	10.23	1094
BANCROFT SCHOOLS & COMMUNITIES/ 1915	19-7063		2,376.00		
	19-7064		2,508.00	4,884.00	1095
BARTON SUPPLY INC./ 1135	19-6172		196.39		
	19-6182		133.26	329.65	1096
BAYADA HOME HEALTH CARE/ 2413	19-01149		1,210.00	1,210.00	1097
BRETT DINOVI & ASSOCIATES LLC/ 1521	19-01490		406.25	406.25	1098
CAMDEN COUNTY ED SERVICES COMM/ 1203	19-01037		49,254.78	49,254.78	1099
CARROLL COLLEEN/ 2546	19-01491		918.00		
	19-01492		1,458.00	2,376.00	1100
CDW-GOVERNMENT INC./ 1363	19-00842		1,760.90	1,760.90	1101
COMCAST/ 1163	19-00029		23.98	23.98	1102
CORIE BOSMAN/ 2897	19-01456		13.64	13.64	1103
COUNTY CONSERVATION COMPANY/ 1319	19-6180		2,823.38	2,823.38	1104
DAVIS & MENDELSON L.L.C./ 1087	19-00016		4,109.52	4,109.52	1105
DELCREST SIGN CO INC./ 1335	19-01424		460.00		
	19-01425		1,188.80		
	19-01504		5,303.50	6,952.30	1106
DELL MARKETING L.P./ 2127	19-01353		2,081.70	2,081.70	1107
EDUCATIONAL SPECIALIZED ASSOC./ 2104	19-01489		500.00	500.00	1108
FITZPATRICK MARYELLEN/ 2160	19-01476		59.80	59.80	1109
FLAGPOLE TECHNOLOGY INC./ 1302	19-01510		240.00	240.00	1110

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Voorhees Township Board of Education
Summary Bills And Claims Report By Vendor Name
for Batches 62,79 and Check Date is 12/17/2018

va_bill6.012015
12/01/2018

Vendor Name / Vendor #	PO #	Description	PO Amt	Check Amt	Check#
UNPOSTED CHECKS					
FRANKLIN TRAILERS INC./ 1494	19-6156		2,164.73		
	19-6177		875.68	3,040.41	1111
GREAT MINDS ABA THERAPY LLC/ 2704	19-00348		3,431.00		
	19-00779		1,625.00		
	19-01147		3,082.00		
	19-01148		1,483.50	9,621.50	1112
HARDENBERGH INSUR INC RICHARD/ 1360	19-00014		100.00	100.00	1113
HILLMAN BUS SERVICE INC./ 1543	19-01204		250.00	250.00	1114
HOLLYDELL INC./ 1550	19-7024		7,503.30	7,503.30	1115
IMPERIAL BAG & PAPER CO., LLC/ 2848	19-5090		234.00	234.00	1116
INDCO/ 2849	19-01423		276.00	276.00	1117
LORMAN EDUCATION SERVICES/ 2938	19-01413		299.00	299.00	1118
LOWE'S/ 1195	19-00589		2,298.83	2,298.83	1119
NATIONAL BUSINESS FURNITURE/ 2268	19-6145		1,708.00	1,708.00	1120
NELBUD SERVICES GROUP INC./ 2097	19-00096		433.00	433.00	1121
NEW JERSEY ASSOC. OF DESIGNATED PERSONS/ 2943	19-01444		125.00	125.00	1122
NEWBORN NURSES/ 2459	19-00988		2,500.00		
	19-01071		1,056.00		
	19-01463		765.00	4,321.00	1123
NJ AMERICAN WATER CO. INC/ 1810	19-00053		321.21		
	19-00057		321.21		
	19-00059		321.21		
	19-00062		321.21	1,284.84	1124
NORTHEAST ELECTRICAL SERVICES/ 2037	19-01434		2,441.29	2,441.29	1125
NORTHEAST MECHANICAL SERVICES/ 1449	19-01416		2,321.00		
	19-01417		3,207.99		
	19-01418		2,514.18		
	19-01422		502.13		
	19-01435		399.69		
	19-01436		2,889.20		
	19-01437		1,366.59		
19-01438		392.00			

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Voorhees Township Board of Education

Summary Bills And Claims Report By Vendor Name

va_bill6.012015
12/01/2018

for Batches 62,79 and Check Date is 12/17/2018

Vendor Name / Vendor #	PO #	Description	PO Amt	Check Amt	Check#
UNPOSTED CHECKS					
NORTHEAST MECHANICAL SERVICES/ 1449	19-01439		1,398.86		
	19-01468		2,847.79		
	19-01469		340.68		
	19-01509		583.46	18,763.57	1126
NUTRI-SERVE FOOD MGMT INC./ 1913	19-01457		9,147.28	9,147.28	1127
PARKER MCCAY P.A./ 1990	19-01514		822.50	822.50	1128
PATRIOT ROOFING INC./ 2293	19-01428		457.11		
	19-01429		693.89		
	19-01430		895.36		
	19-01431		684.36		
	19-01432		866.14		
	19-01433		489.89	4,086.75	1129
PEASE KATHY/ 1946	19-01427		63.55	63.55	1130
PERFECT TOUCH LANDSCAPE INC./ 2741	19-00090		1,527.00	1,527.00	1131
PHILLIPS SARA/ 2944	19-01479		420.00	420.00	1132
PROFESSIONAL EDUCATION SERVICE/ 1733	19-01487		240.00	240.00	1133
PSE & G CO. INC/ 1895	19-00066		9,092.71	9,092.71	1134
RIZZA MIRO & ASSOCIATES LLC/ 1941	19-00270		1,950.00	1,950.00	1135
ROSICA HELEN/ 2490	19-01486		21.27	21.27	1136
SCHOOL SPECIALTY INC./ 1239	19-00523		2,224.94	2,224.94	1137
SERVICE LAMP CORPORATION/ 1978	19-6178		395.51	395.51	1138
SHOP RITE INC./CLEMANTON/ 1984	19-01466		453.76	453.76	1139
SOUTH CHAPTER NJWOA/ 2770	19-01502		85.00	85.00	1140
SOUTH JERSEY ENERGY/ 2125	19-00036		238.07		
	19-00037		92.16	330.23	1141
	19-00047		29.58		
SOUTH JERSEY GAS COMPANY/ 2021	19-00048		445.11		
	19-00049		351.65		
	19-00050		72.07	898.41	1142
	19-00024		2,164.99	2,164.99	1143
STALLINGS SHARON/ 1584	19-01470		209.93	209.93	1144
STERLING STORMWATER MAIN. SERV/ 2315	19-6204		600.00	600.00	1145

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Voorhees Township Board of Education
Summary Bills And Claims Report By Vendor Name
for Batches 62,79 and Check Date is 12/17/2018

va_bill6.012015
12/01/2018

Vendor Name / Vendor #	PO #	Description	PO Amt	Check Amt	Check#
UNPOSTED CHECKS					
TARCELLI EILEEN/ 1928	19-01508		34.10	34.10	1146
TECHNOLOGY FOR EDUC. & COMM./ 2276	19-00997		1,215.00		
	19-00998		4,680.00	5,895.00	1147
TRANSFINDER/ 1627	19-00027		5,000.00	5,000.00	1148
VALERO FLEET SERVICES/ 2016	19-00022		1,015.00	1,015.00	1149
VIRTUA MEDICAL GROUP, P.A./ 2221	19-00020		26.00	26.00	1150
VOORHEES BOE/CAFETERIA ACCOUNT/ 2147	19-01465		5,139.50	5,139.50	1151
VOORHEES HARDWARE INC./ 2141	19-6181		82.62		
	19-6184		79.91	162.53	1152
VOORHEES PEDIATRIC REHAB INC./ 2812	19-01493		375.00	375.00	1153
WESTERN PEST SERVICES INC./ 1240	19-00091		25.00		
	19-00092		469.50	494.50	1154
WORKING PERSONS STORE/ 1931	19-01414		259.60	259.60	1155
Y.A.L.E. SCHOOL NORTH II, INC./ 2903	19-7049		5,616.87		
	19-7050		5,616.87	11,233.74	1156
ZANETICH, DEANNE/ 2946	19-01478		39.99	39.99	1157
Total for Unposted Checks				230,362.94	

Voorhees Township Board of Education
Summary Bills And Claims Report By Vendor Name
 for Batches 62,79 and Check Date is 12/17/2018

va_bill6.012015
 12/01/2018

Resolution that the list of claims for goods received and services rendered and certified to be correct by the Business Administrator, be approved for payment and further that the Secretary's and Treasurer's financial reports be accepted as filed. Run on 12/17/2018 at 09:11:31 AM

Fund	Sub Fund	Computer Checks	Computer Checks Non/AP	Hand Checks	Hand Checks Non/AP	Total Checks
10	10	\$79.91				\$79.91
10	11	\$194,725.15				\$194,725.15
Fund 10	TOTAL	\$194,805.06				\$194,805.06
20	20	\$19,850.77				\$19,850.77
60	60	\$6,398.32				\$6,398.32
61	61	\$9,308.79				\$9,308.79
GRAND	TOTAL	\$230,362.94	\$0.00	\$0.00	\$0.00	\$230,362.94

Gross Payroll

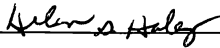
No Gross Payroll to approve

Total Bills to be Approved

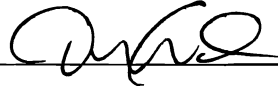
\$0.00

\$230,362.94

Assistant Supt Business



Assistant Business Admin



Voorhees Township Board of Education
Summary Bills And Claims Report By Vendor Name
for Batches 61,80 and All Check Dates

va_bill6.012015
12/01/2018

Vendor Name / Vendor #	PO #	Description	PO Amt	Check Amt	Check#
UNPOSTED CHECKS					
AIR CONSULTING SERVICES LLC/ 1518	19-01538		820.00	820.00	1158
ASSETGENIE INC./ 1999	19-01356		228.00	228.00	1159
ATCO FENCE CO. INC./ 1683	19-6081		1,995.00	1,995.00	1160
ATLANTIC CITY ELECTRIC/ 1113	19-00043		19,192.80	19,192.80	1161
BANCROFT SCHOOLS & COMMUNITIES/ 1915	19-7067		846.00	846.00	1162
BARTON SUPPLY INC./ 1135	19-6191		216.82	216.82	1163
BAUDVILLE/ 2750	19-01501		539.70	539.70	1164
BAYADA HOME HEALTH CARE/ 2413	19-01149		1,320.00	1,320.00	1165
BEST BUY FOR BUSINESS/ 2343	19-01387		179.99	179.99	1166
BILLOWS ELECTRIC SUPPLY INC./ 2467	19-01539		194.80	194.80	1167
BLAZER PH.D BONITA/ 1272	19-00994		500.00	500.00	1168
BOWMAN AND CO./ 1165	19-01536		7,000.00	7,000.00	1169
BUREAU OF EDUCATION & RESEARCH/ 1176	19-01125		295.00		
	19-01176		538.00	833.00	1170
CDW-GOVERNMENT INC./ 1363	19-01301		1,836.00	1,836.00	1171
CENTRA PC/ 2323	19-01219		500.00	500.00	1172
COMCAST/ 1091	19-00028		776.55	776.55	1173
COURIER POST (LEGAL)/ 1290	19-01533		38.36	38.36	1174
DELCREST SIGN CO INC./ 1335	19-01528		1,783.20	1,783.20	1175
DELTA DENTAL PLAN OF NJ/ 1336	19-00006		37,977.35	37,977.35	1176
DYNTEK SERVICES INC./ 1867	19-01182		5,600.20	5,600.20	1177
FRANKLIN TRAILERS INC./ 1494	19-6157		2,053.31		
	19-6186		775.91	2,829.22	1178
GENERAL BINDING CORP./ 1473	19-01391		232.50	232.50	1179
GLOUCESTER CNTY SPEC SERVICES/ 1439	19-7066		566.44	566.44	1180
GRAINGER INC./ 1499	19-6199		94.44		
	19-6200		350.08	444.52	1181
GREAT MINDS ABA THERAPY LLC/ 2704	19-00348		1,593.75		
	19-00779		337.50		

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January 30, 2019
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Voorhees Township Board of Education
Summary Bills And Claims Report By Vendor Name
for Batches 61,80 and All Check Dates

va_bill6.012015
12/01/2018

Vendor Name / Vendor #	PO #	Description	PO Amt	Check Amt	Check#
UNPOSTED CHECKS					
GREAT MINDS ABA THERAPY LLC/ 2704	19-01147		605.00		
	19-01148		747.50	3,283.75	1182
HEWLETT PACKARD INC./ 2123	19-01284		70.00	70.00	1183
MUSIC IS ELEMENTARY/ 1434	19-00673		135.41	135.41	1184
NJ AMERICAN WATER CO. INC/ 1810	19-00054		366.14		
	19-00055		769.85		
	19-00056		503.41		
	19-00058		42.10		
	19-00060		490.24		
	19-00061		205.97		
	19-00063		727.20	3,104.91	1185
NJASL CONFERENCE REGISTRATION/ 1925	19-01255		135.00		
	19-01276		135.00		
	19-01277		135.00	405.00	1186
NORTHEAST MECHANICAL SERVICES/ 1449	19-01467		1,323.00		
	19-01523		1,962.56		
	19-01524		294.00		
	19-01525		1,054.84		
	19-01526		940.76		
	19-01527		859.87		
	19-01530		196.00		
	19-01531		2,069.19	8,700.22	1187
NUTRI-SERVE FOOD MGMT INC./ 1913	19-01537		12,100.79	12,100.79	1188
PEARSON PYSCHCORP/ 2376	19-01193		40.00	40.00	1189
PEP BOYS AUTO/ 1462	19-6194		30.00		
	19-6198		17.00	47.00	1190
PERFECT TOUCH LANDSCAPE INC. / 2741	19-01541		397.26	397.26	1191
PESI HEALTHCARE/ 2406	19-01378		99.99	99.99	1192
PSE & G CO. INC/ 1895	19-00064		30,784.73	30,784.73	1193
RICHARDS CHERYL/ 1937	19-01529		34.72	34.72	1194
SJ MIDDLE SCHOOL WRESTLING LEA/ 1523	19-01503		350.00	350.00	1195
SOUTH JERSEY ENERGY/ 2125	19-00038		1,178.85	1,178.85	1196
SOUTH JERSEY GAS COMPANY/ 2021	19-00046		42.60		

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Voorhees Township Board of Education
Summary Bills And Claims Report By Vendor Name
for Batches 61,80 and All Check Dates

va_bill6.012015
12/01/2018

Vendor Name / Vendor #	PO #	Description	PO Amt	Check Amt	Check#
UNPOSTED CHECKS					
SOUTH JERSEY GAS COMPANY/ 2021	19-00051		428.37		
	19-00052		47.90	518.87	1197
SOUTHERN NJ PERINATAL COOP./ 1270	19-01120		4,321.35	4,321.35	1198
T & L TRANSPORTATION INC./ 1297	19-01461		215.33	215.33	1199
TEACHER DIRECT LLC/ 1459	19-01485		37.88	37.88	1200
TECHNOLOGY FOR EDUC. & COMM./ 2276	19-00997		900.00		
	19-01484		450.00	1,350.00	1201
THE READING WAREHOUSE/ 2072	19-01076		384.30	384.30	1202
TRISTATE HVAC EQUIPMENT/ 1780	19-6169		1,206.40	1,206.40	1203
UNITED REFRIGERATION INC./ 2113	19-6205		36.20	36.20	1204
VITALITY MEDICAL/ 2913	19-00982		213.40	213.40	1205
VOORHEES BOE/ AGENCY ACCOUNT/ 1582	NAP Check	FICA/MEDI STATE SHARE	72,141.50	72,141.50	912212018
VOORHEES PEDIATRIC REHAB INC./ 2812	19-01258		375.00	375.00	1206
VOORHEES TRUCK SERVICE/ 2593	19-6175		719.77	719.77	1207
W.B.MASON CO INC./ 2353	19-00820		389.60	389.60	1208
XEROX/ 2744	19-00035		5,369.36	5,369.36	1209
XEROX CORPORATION/ 1868	19-00032		1,838.67	1,838.67	1210
XEROX CORPORATION/ 1922	19-00034		1,813.93	1,813.93	1211
Y.A.L.E. SCHOOL WEST/ 2227	19-7004		6,655.53	6,655.53	1212
			Total for Unposted Checks	244,770.17	

Voorhees Township Board of Education
Summary Bills And Claims Report By Vendor Name
for Batches 61,80 and All Check Dates

va_bill6.012015
12/01/2018

Vendor Name / Vendor #	PO #	Description	PO Amt	Check Amt	Check#
POSTED CHECKS					
ADVOCARE ATRIUM PEDIATRICS/ 1612	19-00023		1,762.00	1,762.00	1046
APPLE INC./ 1859	19-01352		1,712.00	1,712.00	1047
ARCHBISHOP DAMIANO SCHOOL/ 2059	19-7002		5,850.72		
	19-7047		8,438.12	14,288.84	1048
BANCROFT SCHOOLS & COMMUNITIES/ 1915	19-7037		6,093.78		
	19-7041		7,825.02		
	19-7042		3,528.00		
	19-7045		6,176.73		
	19-7046		3,528.00		
	19-7054		6,176.73		
	19-7055		3,528.00		
	19-7061		6,093.78	42,950.04	1049
BENEFIT EXPRESS/ 2766	19-00010		147.46	147.46	1050
BRETT DINOVI & ASSOCIATES LLC/ 1521	19-01383		437.50	437.50	1051
BROADVIEW NETWORKS/ 1125	19-00025		2,110.49	2,110.49	1052
CAMDEN COUNTY ED SERVICES COMM/ 1210	19-01039		8,237.83	8,237.83	1053
DOLAN ROBIN/ 1088	19-01380		700.00	700.00	1054
ECO CHARTER SCHOOL/ 2257	19-7020		1,087.00	1,087.00	1055
FIRST STUDENT/ 1769	19-00965		7,114.14		
	19-00966		871.38		
	19-00967		93,948.66	101,934.18	1056
GANDER PUBLISHING/ 2416	19-01344		98.89	98.89	1057
GENERATIONS ELECTRICAL COMPANY/ 2857	19-6120		22,264.00		
	19-6496		14,962.14	37,226.14	1058
GREAT MINDS ABA THERAPY LLC/ 2704	19-00348		3,037.50		
	19-00779		1,262.50		
	19-01147		1,100.00		
	19-01148		1,144.25	6,544.25	1059
HILLMAN BUS SERVICE INC./ 1543	19-00959		37,772.10	37,772.10	1060
KINGSWAY LEARNING CENTER/ 1617	19-7028		6,387.40		
	19-7030		3,400.00	9,787.40	1061
MOORE PEGGY/ 2939	19-01377		156.00	156.00	1062

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Voorhees Township Board of Education
Summary Bills And Claims Report By Vendor Name
for Batches 61,80 and All Check Dates

va_bill6.012015
12/01/2018

Vendor Name / Vendor #	PO #	Description	PO Amt	Check Amt	Check#
POSTED CHECKS					
NEW HOPE PSYCHOLOGICAL SERVICE/ 1393	19-00954		1,900.00	1,900.00	1063
NEWBORN NURSES/ 2459	19-01071		192.00	192.00	1064
NICKERSON NEW JERSEY INC./ 2714	19-6150		1,381.00	1,381.00	1065
NJ AMERICAN WATER CO. INC/ 1810	19-00053		141.57		
	19-00057		141.57		
	19-00059		141.57		
	19-00062		141.57	566.28	1066
NJASL CONFERENCE REGISTRATION/ 1925	19-01275		135.00	135.00	1067
NORTHEAST MECHANICAL SERVICES/ 1449	19-01316		908.87	908.87	1068
NUTRI-SERVE FOOD MGMT INC./ 1913	19-01375		8,174.42		
	19-01411		9,972.72	18,147.14	1069
PEARSON EDUCATION INC/ 1986	19-00828		558.36	558.36	1070
PRUDENTIAL INSUR CO OF AMERICA/ 1352	19-00008		36.34	36.34	1071
PYRAMID EDUCATIONAL CONSULTANT/ 1666	19-00349		3,825.00	3,825.00	1072
QUIVER FARM PROJECTS INC./ 2081	19-00167		1,050.00	1,050.00	1073
SCHOOL HEALTH INC./ 2264	19-01298		48.35	48.35	1074
SCHOOL SPECIALTY INC./ 1239	19-01278		459.75	459.75	1075
SR. CLARK BOB/ 2940	19-01376		138.00	138.00	1076
STAPLES BUSINESS ADVANTAGE/ 1464	19-01334		416.64	416.64	1077
STEPHENS MARGUERITE/ 2328	19-01381		45.57	45.57	1078
TOBIL DYNAVOX/ 2164	19-01109		885.00	885.00	1079
VIRTUA HEALTH/ 1921	19-01132		80.00	80.00	1080
VOORHEES BOE/ AGENCY ACCOUNT/ 1582	NAP Check		6,054.13	6,054.13	907302018
	NAP Check		5,008.45	5,008.45	908302018
	NAP Check		76,240.98	76,240.98	909282018
	NAP Check		77,245.29	77,245.29	910302018
	NAP Check		77,485.62	77,485.62	911302018
VOORHEES POLICE DEPARTMENT/ 1114	19-00899		86,400.00	86,400.00	1081
W.B.MASON CO INC./ 2353	19-01111		310.99	310.99	1082
WILDBERGER ALAN/ 1873	19-01409		90.00	90.00	1083

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Attachment P
January 30, 2019
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Voorhees Township Board of Education
Summary Bills And Claims Report By Vendor Name
 for Batches 61,80 and All Check Dates

va_bill6.012015
 12/01/2018

Vendor Name / Vendor #	PO #	Description	PO Amt	Check Amt	Check#
POSTED CHECKS					
XEROX/ 2744	19-00035		5,670.74	5,670.74	1084
XEROX CORPORATION/ 1304	19-00033		164.97	164.97	1085
XEROX CORPORATION/ 1868	19-00032		2,706.16	2,706.16	1086
XEROX CORPORATION/ 1922	19-00034		1,765.97	1,765.97	1087
			Total for Posted Checks	636,868.72	

Voorhees Township Board of Education
Summary Bills And Claims Report By Vendor Name
for Batches 61,80 and All Check Dates

va_bill6.012015
12/01/2018

Resolution that the list of claims for goods received and services rendered and certified to be correct by the Business Administrator, be approved for payment and further that the Secretary's and Treasurer's financial reports be accepted as filed. Run on 12/19/2018 at 10:42:17 AM

Fund	Sub Fund	Computer Checks	Computer Checks Non/AP	Hand Checks	Hand Checks Non/AP	Total Checks
10	10				\$314,175.97	\$314,175.97
10	11	\$470,880.44				\$470,880.44
10	12	\$14,962.14				\$14,962.14
Fund 10	TOTAL	\$485,842.58			\$314,175.97	\$800,018.55
20	20	\$51,337.69				\$51,337.69
61	61	\$30,282.65				\$30,282.65
GRAND	TOTAL	\$567,462.92	\$0.00	\$0.00	\$314,175.97	\$881,638.89

Gross Payroll

VOORHEES BOE/ AGENCY ACCOUNT/ 1582	PRL-DCRP	1,059.88	36,772.59	912212018
	PRL-FICA	35,712.71	36,772.59	912212018
	PRL-DCRP	22.29	20,560.31	907302018
	PRL-FICA	20,538.02	20,560.31	907302018
	PRL-DCRP	22.29	17,729.78	908302018
	PRL-FICA	17,707.49	17,729.78	908302018

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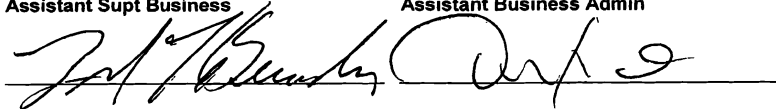
Total Bills to be Approved

\$11,462,585.72

\$12,344,224.61

Assistant Supt Business

Assistant Business Admin



Voorhees Township Board of Education
Summary Bills And Claims Report By Vendor Name
for Batch 63 and Check Date is 01/03/2019

va_bill6.012015
12/01/2018

Vendor Name / Vendor #	PO #	Description	PO Amt	Check Amt	Check#
UNPOSTED CHECKS					
ACCO BRANDS/ 2668	19-01472		170.80	170.80	1257
ADVOCARE ATRIUM PEDIATRICS/ 1612	19-00023		1,762.00	1,762.00	1258
AMANDA GRIFFIS/ 2919	19-01570		86.06	86.06	1259
ATLANTIC CITY ELECTRIC/ 1113	19-00041		52.59	52.59	1260
AUTISM NEW JERSEY/ 2554	19-00755		400.00	400.00	1261
BAILEY DEBORAH/ 2260	19-01593		2.60	2.60	1262
BAYADA HOME HEALTH CARE/ 2413	19-01149		1,815.00	1,815.00	1263
BENEFIT EXPRESS/ 2766	19-00010		80.22	80.22	1264
BROADVIEW NETWORKS/ 1125	19-00025		2,107.93	2,107.93	1265
BUREAU OF EDUCATION & RESEARCH/ 1176	19-00886		295.00	295.00	1266
CAMDEN COUNTY ED SERVICES COMM/ 1210	19-01039		7,860.83	7,860.83	1267
CARROLL COLLEEN/ 2546	19-01571		594.00		
	19-01572		774.00		
	19-01573		1,050.00	2,418.00	1268
CLARKE SCHOOLS FOR HEARING & SPEECH/ 2951	19-01587		504.64	504.64	1269
COMCAST/ 1516	19-00030		15.96	15.96	1270
DAVIS SHAUN/ 2379	19-01569		54.00	54.00	1271
DELCREST SIGN CO INC./ 1335	19-01586		100.00	100.00	1272
DUDE SOLUTIONS/ 2883	19-6033		15,050.00	15,050.00	1273
ECO CHARTER SCHOOL/ 2257	19-7020		1,087.00	1,087.00	1274
ERCO INTERIOR INC./ 1668	19-6207		3,984.04	3,984.04	1275
FIRST STUDENT/ 1769	19-00965		7,114.14		
	19-00966		871.38		
	19-00967		93,948.66	101,934.18	1276
GENERATIONS ELECTRICAL COMPANY/ 2857	19-01483		12,780.00	12,780.00	1277
GENESIS EDUCATIONAL SERVICES/ 1781	19-01546		350.00	350.00	1278
HILLMAN BUS SERVICE INC./ 1543	19-00959		37,772.10		
	19-01208		254.00		
	19-01209		250.00		
	19-01217		264.00		

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Voorhees Township Board of Education
Summary Bills And Claims Report By Vendor Name
for Batch 63 and Check Date is 01/03/2019

va_bill6.012015
12/01/2018

Vendor Name / Vendor #	PO #	Description	PO Amt	Check Amt	Check#
UNPOSTED CHECKS					
HILLMAN BUS SERVICE INC./ 1543	19-01392		250.00	38,790.10	1279
KALICK TIM/ 2035	19-01568		54.00	54.00	1280
KINGSWAY LEARNING CENTER/ 1617	19-7028		5,748.66		
	19-7030		3,060.00	8,808.66	1281
MGL PRINTING SOLUTIONS/ 1303	19-01590		826.00	826.00	1282
NAT'L ASSOC. FOR MUSIC ED./ 2302	19-01500		127.00	127.00	1283
NATIONAL VISION ADMIN. LLC/ 1709	19-00007		4,328.28	4,328.28	1284
NEWBORN NURSES/ 2459	19-00988		420.00		
	19-01071		480.00	900.00	1285
NORTHEAST MECHANICAL SERVICES/ 1449	19-01581		245.00		
	19-01585		294.00	539.00	1286
NOVACOAST INC./ 1117	19-00329		8,000.00	8,000.00	1287
PYRAMID EDUCATIONAL CONSULTANT/ 1666	19-00349		4,781.25	4,781.25	1288
RIZZA MIRO & ASSOCIATES LLC/ 1941	19-00270		1,650.00	1,650.00	1289
SAFETY DOWN UNDER INC./ 1918	19-6049		3,352.00	3,352.00	1290
SENSATIONAL KIDS LLC/ 2368	19-00968		800.00	800.00	1291
SHOP RITE INC./CLEMANTON/ 1984	19-01591		50.00	50.00	1292
SHOP RITE INC/CHERRY HILL/ 1966	19-01576		107.63	107.63	1293
SOUTH JERSEY WELDING SUPPLY/ 2500	19-6210		201.71	201.71	1294
ST OF NJ-DIV OF PENS & BENEFIT/ 2625	19-01596		1,176.88	1,176.88	1295
T & L TRANSPORTATION INC./ 1297	19-00961		32,909.22	32,909.22	1296
TECHNOLOGY FOR EDUC. & COMM./ 2276	19-01594		1,750.00	1,750.00	1297
W.B.MASON CO INC./ 2353	19-01450		1,730.40		
	19-01589		148.51	1,878.91	1298
Y.A.L.E. SCHOOL ATLANTIC INC./ 1995	19-7016		6,056.40		
	19-7018		3,900.00	9,956.40	1299
Y.A.L.E. SCHOOL WEST/ 2227	19-7006		5,951.40		
	19-7008		5,951.40		
	19-7010		5,951.40		
	19-7012		5,951.40		
	19-7014		4,095.00	27,900.60	1300

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Voorhees Township Board of Education
Summary Bills And Claims Report By Vendor Name
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Total for Unposted Checks 301,798.49

Voorhees Township Board of Education
Summary Bills And Claims Report By Vendor Name
for Batch 63 and Check Date is 01/03/2019

va_bill6.012015
12/01/2018

Resolution that the list of claims for goods received and services rendered and certified to be correct by the Business Administrator, be approved for payment and further that the Secretary's and Treasurer's financial reports be accepted as filed. Run on 01/03/2019 at 03:53:07 PM

Fund	Sub Fund	Computer Checks	Computer Checks Non/AP	Hand Checks	Hand Checks Non/AP	Total Checks
10	11	\$275,329.23				\$275,329.23
20	20	\$26,309.03				\$26,309.03
60	60	\$157.63				\$157.63
61	61	\$2.60				\$2.60
GRAND	TOTAL	\$301,798.49	\$0.00	\$0.00	\$0.00	\$301,798.49

Gross Payroll

No Gross Payroll to approve

Total Bills to be Approved \$0.00
\$301,798.49

Assistant Supt Business

Assistant Business Admin

Helen S. Haley

[Signature]

Voorhees Township Board of Education
Summary Bills And Claims Report By Vendor Name
for Batch 64 and Check Date is 01/16/2019

va_bill6.012015
12/01/2018

Vendor Name / Vendor #	PO #	Description	PO Amt	Check Amt	Check#
UNPOSTED CHECKS					
ACADEMY PRESS/ 1077	19-01648		370.00	370.00	1301
ACCO BRANDS/ 2668	19-01521		451.97	451.97	1302
ALBIREO ENGERY/ 1996	19-6013		1,503.00		
	19-6192		1,614.00	3,117.00	1303
APPLE/ 2468	19-01580		98.00	98.00	1304
APPLE INC./ 1859	19-01454		1,016.00		
	19-01535		1,712.00		
	19-01557		300.00		
	19-01558		1,016.00	4,044.00	1305
ARCHBISHOP DAMIANO SCHOOL/ 2059	19-7085		2,693.00	2,693.00	1306
ASSOC. FOR MIDDLE LEVEL EDUC./ 1252	19-01619		49.99	49.99	1307
ATLANTIC CITY ELECTRIC/ 1113	19-00039		4,651.50		
	19-00042		14,277.17		
	19-00043		21,689.40		
	19-00044		12,092.61	52,710.68	1308
BANCROFT SCHOOLS & COMMUNITIES/ 1915	19-7037		5,223.24		
	19-7041		6,334.54		
	19-7042		2,856.00		
	19-7045		5,000.21		
	19-7046		2,856.00		
	19-7054		5,000.21		
	19-7055		2,856.00		
	19-7056		9,412.16		
	19-7061		5,223.24		
	19-7063		1,584.00		
	19-7064		1,848.00	48,193.60	1309
BAYADA HOME HEALTH CARE/ 2413	19-01149		5,665.00	5,665.00	1310
CAMDEN COUNTY MUA/ 1207	19-00012		12,185.62	12,185.62	1311
CAPITAL FLOORS/ 1361	19-6203		1,875.00	1,875.00	1312
CAROLINA BIOLOGICAL/ 2904	19-00870		282.92	282.92	1313
CDW-GOVERNMENT INC./ 1363	19-01565		1,926.90	1,926.90	1314
CHERRY VALLEY TRACTOR INC./ 1243	19-6196		13,701.02	13,701.02	1315

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Voorhees Township Board of Education
Summary Bills And Claims Report By Vendor Name
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Vendor Name / Vendor #	PO #	Description	PO Amt	Check Amt	Check#
UNPOSTED CHECKS					
CLASS A PRODUCTS, LLC/ 2948	19-01532		75.29	75.29	1316
COMCAST/ 1091	19-00028		775.55	775.55	1317
COMCAST/ 1163	19-00029		2.00	2.00	1318
COMCAST/ 2920	19-01087		7.00	7.00	1319
DAVIS & MENDELSON L.L.C./ 1087	19-00016		4,137.52	4,137.52	1320
DELCREST SIGN CO INC./ 1335	19-01603		259.00		
	19-01610		900.00	1,159.00	1321
DEMCO EDUCATIONAL CORP./ 1340	19-01547		283.15	283.15	1322
DESIGNER T'S/ 1399	19-00136		2,200.00	2,200.00	1323
DYNTEK SERVICES INC./ 1867	19-01182		1,100.00	1,100.00	1324
FOLLETT EDUCATIONAL SERVICES/ 1292	19-01281		951.58	951.58	1325
FOLLETT SCHOOL SOLUTIONS INC./ 1102	19-01270		3,776.81	3,776.81	1326
FRONTLINE EDUCATION/ 1519	19-01331		16,552.00	16,552.00	1327
GENERATIONS ELECTRICAL COMPANY/ 2857	19-01482		5,000.00		
	19-6011		36,573.60	41,573.60	1328
GLOUCESTER CNTY SPEC SERVICES/ 1439	19-00350		157.50	157.50	1329
GOVCONNECTION, INC./ 2945	19-01480		1,407.58	1,407.58	1330
GRAPHIC IMPRESSIONS PRINTING/ 1546	19-01140		195.54		
	19-01419		172.11		
	19-01475		406.72	774.37	1331
GREAT MINDS ABA THERAPY LLC/ 2704	19-00348		3,750.00		
	19-00779		1,812.25		
	19-01147		2,897.00		
	19-01148		1,610.00		
	19-01520		1,841.50	11,910.75	1332
GUITAR CENTER/ 2108	19-00307		161.67	161.67	1333
HENRY SCHEIN INC./ 1710	19-01006		141.20		
	19-01562		269.52	410.72	1334
HILLMAN BUS SERVICE INC./ 1543	19-01205		260.00		
	19-01210		800.00		
	19-01211		264.00		

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Summary Bills And Claims Report By Vendor Name

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for Batch 64 and Check Date is 01/16/2019

Vendor Name / Vendor #	PO #	Description	PO Amt	Check Amt	Check#
UNPOSTED CHECKS					
HILLMAN BUS SERVICE INC./ 1543	19-01393		200.00		
	19-01555		51,865.00	53,389.00	1335
HOLLYDELL INC./ 1550	19-7024		7,503.30	7,503.30	1336
HOUGHTON MIFFLIN HARCOURT/ 1552	19-00970		20.83		
	19-01505		9,945.16	9,965.99	1337
IXL LEARNING/ 1402	19-01522		150.00	150.00	1338
JACK ROBINSON WASTE DISPOSAL/ 1561	19-01625		625.00	625.00	1339
LAKESHORE LEARNING MATERIALS/ 2616	19-01519		61.16		
	19-01550		377.05	438.21	1340
LARC SCHOOL/ 1476	19-7026		3,827.10	3,827.10	1341
LORMAN EDUCATION SERVICES/ 2938	19-01369		79.20	79.20	1342
LOWE'S/ 1195	19-00589		961.60	961.60	1343
MALONEY ALAN/ 2201	19-01620		87.00	87.00	1344
MARLKRESS AWARDS/ 2179	19-01069		140.00		
	19-01651		51.85	191.85	1345
MAZZA & SON INC. FRANK/ 1834	19-6144		6,432.99	6,432.99	1346
MINGIN PH.D GERALD/ 2952	19-01622		750.00	750.00	1347
MORGAN LISA/ 2287	19-01681		33.05	33.05	1348
NASCO ARTS & CRAFTS INC./ 1753	19-01551		177.40	177.40	1349
NEWBORN NURSES/ 2459	19-00988		1,660.00		
	19-01071		864.00		
	19-01614		160.00	2,684.00	1350
NJ AMERICAN WATER CO. INC/ 1810	19-00053		38.07		
	19-00055		723.77		
	19-00056		457.32		
	19-00057		38.07		
	19-00058		42.10		
	19-00059		38.01		
	19-00060		417.83		
	19-00061		219.13		
	19-00062		38.07		
	19-00063		661.38	2,673.75	1351

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Voorhees Township Board of Education
Summary Bills And Claims Report By Vendor Name
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Vendor Name / Vendor #	PO #	Description	PO Amt	Check Amt	Check#
UNPOSTED CHECKS					
NJ ASSOC OF SCH. ADMINISTRATOR/ 1787	19-01545		450.00	450.00	1352
NJ INSTITUTE OF T4ECHNOLOTY/NJEDGE/ 2949	19-01553		450.00	450.00	1353
NJ SCHOOL BOARDS ASSOCIATION/ 1805	19-01618		75.00	75.00	1354
NJASP/ 2373	19-01389		360.00	360.00	1355
NOODLE TOOLS. INC./ 2846	19-01552		336.00	336.00	1356
NORTHEAST MECHANICAL SERVICES/ 1449	19-01578		294.00		
	19-01579		2,078.83		
	19-01582		1,337.77		
	19-01583		205.21		
	19-01584		196.00		
	19-01592		294.00		
	19-01601		4,211.96		
	19-01602		1,271.58		
	19-01633		1,503.93		
	19-01635		196.00		
	19-01636		412.94		
	19-01637		343.00		
	19-01638		354.00	12,699.22	1357
	NORTHEAST PLUMBING SERVICES/ 2176	19-01634		220.50	220.50
NORTHERN SPEECH/ 2950	19-01560		97.69	97.69	1359
NOVACOAST INC./ 1117	19-01643		761.70	761.70	1360
NUTRI-SERVE FOOD MGMT INC./ 1913	19-01612		1,869.61		
	19-01613		10,616.12		
	19-01632		3,775.48		
	19-01685		1,947.71	18,208.92	1361
	19-01685		10,725.69	10,725.69	1362
OBER & SON INC. CHARLES F/ 2801	19-01639		780.96	780.96	1363
PATRIOT ROOFING INC./ 2293	19-01600		1,688.00	1,688.00	1364
PEARSON EDUCATION INC/ 1986	19-01473		606.24	606.24	1365
PEARSON PYSCHCORP/ 2376	19-01488		535.48	535.48	1366
PERFECT TOUCH LANDSCAPE INC./ 2741	19-01626		800.00		
	19-01627		250.00		
	19-01628		775.00		

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Voorhees Township Board of Education
Summary Bills And Claims Report By Vendor Name
 for Batch 64 and Check Date is 01/16/2019

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Vendor Name / Vendor #	PO #	Description	PO Amt	Check Amt	Check#
UNPOSTED CHECKS					
PERFECT TOUCH LANDSCAPE INC./ 2741	19-01629		1,200.00		
	19-01630		600.00		
	19-01647		185.00	3,810.00	1367
PROFESSIONAL EDUCATION SERVICE/ 1733	19-01574		1,600.00	1,600.00	1368
PSE & G CO. INC/ 1895	19-00064		35,482.36		
	19-00066		4,095.00	39,577.36	1369
PYRAMID EDUCATIONAL CONSULTANT/ 1666	19-00349		1,743.75	1,743.75	1370
QUALITY AIR SPECIALISTS INC./ 1156	19-01599		1,984.50	1,984.50	1371
RADEY ASSOCIATES, ARCHITECTS/ 2863	19-01683		2,800.00	2,800.00	1372
REGIONAL ENRICHMENT & LEARNING/ 1803	19-7053		4,095.00	4,095.00	1373
ROSICA HELEN/ 2490	19-01667		9.42	9.42	1374
SAM ASH MUSIC/ 1756	19-01464		138.00	138.00	1375
SCHOLASTIC LIBRARY PUBLISHING/ 2341	19-01548		2,694.00	2,694.00	1376
SCHOOL SPECIALTY INC./ 1239	19-01442		295.48		
	19-01471		193.15		
	19-01506		507.36	995.99	1377
SERVICE LAMP CORPORATION/ 1978	19-6206		920.00	920.00	1378
SHERWIN-WILLIAMS CO./ 2570	19-01598		179.65		
	19-01640		124.80	304.45	1379
SHOP RITE INC./CLEMENTON/ 1984	19-01616		380.69		
	19-01655		324.85		
	19-01684		24.38	729.92	1380
SOUTH JERSEY GAS COMPANY/ 2021	19-00046		39.79		
	19-00047		37.54		
	19-00048		374.48		
	19-00049		1,012.30		
	19-00050		366.52	1,830.63	1381
SPRINT/ 1235	19-00024		1,896.24	1,896.24	1382
STAPLES BUSINESS ADVANTAGE/ 1464	19-01597		244.12	244.12	1383
STARFALL EDUCATION/ 1160	19-01372		270.00	270.00	1384
SUPER TEACHER WORKSHEETS/ 2674	19-01563		300.00	300.00	1385

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Voorhees Township Board of Education
Summary Bills And Claims Report By Vendor Name
for Batch 64 and Check Date is 01/16/2019

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12/01/2018

Vendor Name / Vendor #	PO #	Description	PO Amt	Check Amt	Check#
UNPOSTED CHECKS					
TAYLOR BRUCE R./ 1046	19-01575		272.11	272.11	1386
TEACHERS PAY TEACHERS/ 2470	19-01518		63.02	63.02	1387
TECHNOLOGY FOR EDUC. & COMM./ 2276	19-00997		1,485.00		
	19-00998		3,240.00		
	19-01484		810.00	5,535.00	1388
THE CERAMIC SHOP/ 2933	19-6215		375.00	375.00	1389
TRANSFINDER/ 1627	19-00027		4,000.00	4,000.00	1390
TRIARCO ARTS & CRAFTS/ 2480	19-5036	AS PER YOUR BID	854.88	854.88	1391
TRISTATE HVAC EQUIPMENT/ 1780	19-01642		1,017.47		
	19-01644		1,162.47		
	19-01645		1,409.46		
	19-01646		1,235.00		
	19-6169		1,206.40	6,030.80	1392
VALERO FLEET SERVICES/ 2016	19-00022		959.79	959.79	1393
VIRCO/ 1715	19-01112		2,850.20	2,850.20	1394
VIRTUA HEALTH/ 1921	19-01132		240.00	240.00	1395
VIRTUA MEDICAL GROUP, P.A./ 2221	19-00020		39.00	39.00	1396
VOORHEES HARDWARE INC./ 2141	19-6217		17.86	17.86	1397
VOORHEES PEDIATRIC REHAB INC./ 2812	19-01257		750.00		
	19-01495		375.00	1,125.00	1398
W.B.MASON CO INC./ 2353	19-01292		90.24		
	19-01374		1,792.62		
	19-01447		1,730.40		
	19-01451		2,595.60		
	19-01452		3,460.80		
	19-01474		149.65		
	19-01481		220.83		
	19-01595		1,215.49	11,255.63	1399
WEST MUSIC CO INC./ 2789	19-01462		1,716.75	1,716.75	1400
WESTERN PEST SERVICES INC./ 1240	19-00091		25.00		
	19-00092		469.50	494.50	1401
WORLD BOOK INC./ 2813	19-01388		1,239.38	1,239.38	1402

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Voorhees Township Board of Education
Summary Bills And Claims Report By Vendor Name
for Batch 64 and Check Date is 01/16/2019

va_bill6.012015
12/01/2018

Vendor Name / Vendor #	PO #	Description	PO Amt	Check Amt	Check#
UNPOSTED CHECKS					
XEROX CORPORATION/ 1304	19-00033		157.86	157.86	1403
Y.A.L.E. SCHOOL ATLANTIC INC./ 1995	19-7016		5,450.76		
	19-7018		3,510.00	8,960.76	1404
Y.A.L.E. SCHOOL NORTH II, INC./ 2903	19-7049		4,814.46		
	19-7050		4,814.46	9,628.92	1405
Y.A.L.E. SCHOOL WEST/ 2227	19-7004		5,704.74		
	19-7006		5,101.20		
	19-7008		5,101.20		
	19-7010		5,101.20		
	19-7012		5,101.20		
	19-7014		3,510.00	29,619.54	1406
		Total for Unposted Checks		524,125.01	

Voorhees Township Board of Education
Summary Bills And Claims Report By Vendor Name
for Batch 64 and Check Date is 01/16/2019

va_bill6.012015
12/01/2018

*Resolution that the list of claims for goods received and services rendered and certified to be correct by the Business Administrator, Run on 01/16/2019 at 10:52:30 AM
be approved for payment and further that the Secretary's and Treasurer's financial reports be accepted as filed.*

Fund	Sub Fund	Computer Checks	Computer Checks Non/AP	Hand Checks	Hand Checks Non/AP	Total Checks
10	11	\$377,668.10				\$377,668.10
10	12	\$13,701.02				\$13,701.02
Fund 10	TOTAL	\$391,369.12				\$391,369.12
20	20	\$64,446.69				\$64,446.69
60	60	\$39,313.65				\$39,313.65
61	61	\$28,995.55				\$28,995.55
GRAND	TOTAL	\$524,125.01	\$0.00	\$0.00	\$0.00	\$524,125.01

Gross Payroll

No Gross Payroll to approve

Total Bills to be Approved \$0.00
\$524,125.01

Assistant Supt Business

Helen S. Huley

Assistant Business Admin

[Signature]

Voorhees Township Board of Education

Summary Bills And Claims Report By Vendor Name

va_bill6.012015
01/01/2019

for Batches 63,79 and Check Date is from 01/22/2018 to 01/22/2019

Vendor Name / Vendor #	PO #	Description	PO Amt	Check Amt	Check#
UNPOSTED CHECKS					
BRAINPOP LLC/ 2426	19-01615		2,550.00	2,550.00	1407
CAMDEN COUNTY ED SERVICES COMM/ 1210	19-01039		7,220.98	7,220.98	1408
DUBIN & SUBURBAN LUMBER/ 2695	19-01229		939.89	939.89	1409
EATON ROBERT/ 1777	19-01693		64.00	64.00	1410
FIRST CHOICE COLLISION CENTER, INC./ 2960	19-01706		5,220.06	5,220.06	1411
GENERATIONS ELECTRICAL COMPANY/ 2857	19-01445		16,470.00	16,470.00	1412
HOLLYDELL INC./ 1550	19-7024		7,503.30	7,503.30	1413
MARLOWE BOB/ 2655	19-01686		64.00	64.00	1414
NJ AMERICAN WATER CO. INC/ 1810	19-00054		404.67	404.67	1415
NJ MATHEMATICS LEAGUE/ 1395	19-01695		160.00	160.00	1416
NORTHEAST ELECTRICAL SERVICES/ 2037	19-01696		4,697.28		
	19-01697		143.00	4,840.28	1417
NORTHEAST MECHANICAL SERVICES/ 1449	19-01053		7,104.83		
	19-01348		15,233.74		
	19-01701		682.21	23,020.78	1418
NORTHEAST PLUMBING SERVICES/ 2176	19-01700		191.96	191.96	1419
REGIONAL ENRICHMENT & LEARNING/ 1803	19-7052		4,095.00	4,095.00	1420
RODDY, MICHAEL/ 2957	19-01687		64.00		
	19-01692		64.00	128.00	1421
ROSS DONNA/ 2339	19-01677		147.34	147.34	1422
SCHOOL HEALTH INSURANCE FUND/ 1098	19-00005		704,277.00	704,277.00	1423
SEGICH TIM/ 2959	19-01703		108.00	108.00	1424
SERVICE LAMP CORPORATION/ 1978	19-6212		269.63	269.63	1425
SOUTH JERSEY GAS COMPANY/ 2021	19-00051		4,913.12		
	19-00052		47.15	4,960.27	1426
STAPLES BUSINESS ADVANTAGE/ 1464	19-01617		261.79	261.79	1427
STEPHENS MARGUERITE/ 2328	19-01676		37.57	37.57	1428
T & L TRANSPORTATION INC./ 1297	19-01672		645.99	645.99	1429
TEACHERS PAY TEACHERS/ 2470	19-01303		157.69	157.69	1430
THE READING WAREHOUSE/ 2072	19-01549		542.33	542.33	1431

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Voorhees Township Board of Education
Summary Bills And Claims Report By Vendor Name

va_bill6.012015
 01/01/2019

for Batches 63,79 and Check Date is from 01/22/2018 to 01/22/2019

Vendor Name / Vendor #	PO #	Description	PO Amt	Check Amt	Check#
UNPOSTED CHECKS					
THORNTON RICHARD/ 1123	19-01694		108.00	108.00	1432
VIRTUA HEALTH/ 1921	19-01132		360.00	360.00	1433
VIRTUA MEDICAL GROUP, P.A./ 2221	19-00020		112.00	112.00	1434
VOORHEES BOE/ AGENCY ACCOUNT/ 1582	NAP Check	FICA/MEDI STATE SHARE	79,689.91	79,689.91	901152019
Total for Unposted Checks				864,550.44	

Voorhees Township Board of Education
Summary Bills And Claims Report By Vendor Name
 for Batches 63,79 and Check Date is from 01/22/2018 to 01/22/2019

va_bill6.012015
 1/01/2019

Vendor Name / Vendor #	PO #	Description	PO Amt	Check Amt	Check#
POSTED CHECKS					
ICCO BRANDS/ 2668	19-01472		170.80	170.80	1257
IDVOCARE ATRIUM PEDIATRICS/ 1612	19-00023		1,762.00	1,762.00	1258
IMANDA GRIFFIS/ 2919	19-01570		86.06	86.06	1259
ITLANTIC CITY ELECTRIC/ 1113	19-00041		52.59	52.59	1260
IUTISM NEW JERSEY/ 2554	19-00755		400.00	400.00	1261
IAILEY DEBORAH/ 2260	19-01593		2.60	2.60	1262
IAYADA HOME HEALTH CARE/ 2413	19-01149		1,815.00	1,815.00	1263
IENEFIT EXPRESS/ 2766	19-00010		80.22	80.22	1264
IROADVIEW NETWORKS/ 1125	19-00025		2,107.93	2,107.93	1265
IUREAU OF EDUCATION & RESEARCH/ 1176	19-00886		295.00	295.00	1266
IAMDEN COUNTY ED SERVICES COMM/ 1210	19-01039		7,860.83	7,860.83	1267
IARROLL COLLEEN/ 2546	19-01571		594.00		
	19-01572		774.00		
	19-01573		1,050.00	2,418.00	1268
IARKE SCHOOLS FOR HEARING & SPEECH/ 2951	19-01587		504.64	504.64	1269
IOMCAST/ 1516	19-00030		15.96	15.96	1270
IAVIS SHAUN/ 2379	19-01569		54.00	54.00	1271
IELCREST SIGN CO INC./ 1335	19-01586		100.00	100.00	1272
IUDE SOLUTIONS/ 2883	19-6033		15,050.00	15,050.00	1273
IICO CHARTER SCHOOL/ 2257	19-7020		1,087.00	1,087.00	1274
IICO INTERIOR INC./ 1668	19-6207		3,984.04	3,984.04	1275
IIRST STUDENT/ 1769	19-00965		7,114.14		
	19-00966		871.38		
	19-00967		93,948.66	101,934.18	1276
IENERATIONS ELECTRICAL COMPANY/ 2857	19-01483		12,780.00	12,780.00	1277
IENESIS EDUCATIONAL SERVICES/ 1781	19-01546		350.00	350.00	1278
IILLMAN BUS SERVICE INC./ 1543	19-00959		37,772.10		
	19-01208		254.00		
	19-01209		250.00		
	19-01217		264.00		
	19-01392		250.00	38,790.10	1279

Voorhees Township Board of Education
Summary Bills And Claims Report By Vendor Name
for Batches 63,79 and Check Date is from 01/22/2018 to 01/22/2019

va_bill6.012015
01/01/2019

Vendor Name / Vendor #	PO #	Description	PO Amt	Check Amt	Check#
POSTED CHECKS					
<ALICK TIM/ 2035	19-01568		54.00	54.00	1280
<INGSWAY LEARNING CENTER/ 1617	19-7028		5,748.66		
	19-7030		3,060.00	8,808.66	1281
VGL PRINTING SOLUTIONS/ 1303	19-01590		826.00	826.00	1282
VAT'L ASSOC. FOR MUSIC ED./ 2302	19-01500		127.00	127.00	1283
VATIONAL VISION ADMIN. LLC/ 1709	19-00007		4,328.28	4,328.28	1284
NEWBORN NURSES/ 2459	19-00988		420.00		
	19-01071		480.00	900.00	1285
NORTHEAST MECHANICAL SERVICES/ 1449	19-01581		245.00		
	19-01585		294.00	539.00	1286
NOVACOAST INC./ 1117	19-00329		8,000.00	8,000.00	1287
PYRAMID EDUCATIONAL CONSULTANT/ 1666	19-00349		4,781.25	4,781.25	1288
RIZZA MIRO & ASSOCIATES LLC/ 1941	19-00270		1,650.00	1,650.00	1289
SAFETY DOWN UNDER INC./ 1918	19-6049		3,352.00	3,352.00	1290
SENSATIONAL KIDS LLC/ 2368	19-00968		800.00	800.00	1291
SHOP RITE INC./CLEMANTON/ 1984	19-01591		50.00	50.00	1292
SHOP RITE INC/CHERRY HILL/ 1966	19-01576		107.63	107.63	1293
SOUTH JERSEY WELDING SUPPLY/ 2500	19-6210		201.71	201.71	1294
ST OF NJ-DIV OF PENS & BENEFIT/ 2625	19-01596		1,176.88	1,176.88	1295
T & L TRANSPORTATION INC./ 1297	19-00961		32,909.22	32,909.22	1296
TECHNOLOGY FOR EDUC. & COMM./ 2276	19-01594		1,750.00	1,750.00	1297
VOORHEES BOE/ AGENCY ACCOUNT/ 1582	NAP Check	FICA/MEDI STATE SHARE	79,689.91	79,689.91	901152019
	NAP Check		6,054.13	6,054.13	907122018
	NAP Check		5,465.57	5,465.57	908152018
	NAP Check		77,262.06	77,262.06	909142018
	NAP Check		77,638.67	77,638.67	910152018
	NAP Check		77,827.62	77,827.62	911152018
	NAP Check		77,282.72	77,282.72	912142018
N.B.MASON CO INC./ 2353	19-01450		1,730.40		
	19-01589		148.51	1,878.91	1298
T.A.L.E. SCHOOL ATLANTIC INC./ 1995	19-7016		6,056.40		
	19-7018		3,900.00	9,956.40	1299

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Attachment P
January 30, 2019
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Voorhees Township Board of Education
Summary Bills And Claims Report By Vendor Name
 for Batches 63,79 and Check Date is from 01/22/2018 to 01/22/2019

va_bill6.012015
 01/01/2019

Vendor Name / Vendor #	PO #	Description	PO Amt	Check Amt	Check#
POSTED CHECKS					
Y.A.L.E. SCHOOL WEST/ 2227	19-7006		5,951.40		
	19-7008		5,951.40		
	19-7010		5,951.40		
	19-7012		5,951.40		
	19-7014		4,095.00		
				27,900.60	1300
			Total for Posted Checks	703,019.17	

Voorhees Township Board of Education
Summary Bills And Claims Report By Vendor Name
for Batches 63,79 and Check Date is from 01/22/2018 to 01/22/2019

va_bill6.012015
01/01/2019

Resolution that the list of claims for goods received and services rendered and certified to be correct by the Business Administrator, be approved for payment and further that the Secretary's and Treasurer's financial reports be accepted as filed. Run on 01/22/2019 at 02:43:51 PM

Fund	Sub Fund	Computer Checks	Computer Checks Non/AP	Hand Checks	Hand Checks Non/AP	Total Checks
10	10				\$480,910.59	\$480,910.59
10	11	\$1,022,573.74				\$1,022,573.74
Fund 10	TOTAL	\$1,022,573.74			\$480,910.59	\$1,503,484.33
20	20	\$41,973.20				\$41,973.20
60	60	\$22,109.48				\$22,109.48
61	61	\$2.60				\$2.60
GRAND	TOTAL	\$1,086,659.02	\$0.00	\$0.00	\$480,910.59	\$1,567,569.61

Gross Payroll

VOORHEES BOE/ AGENCY ACCOUNT/ 1582	PRL-DCRP	1,084.41	22,625.07	901152019
	PRL-FICA	21,540.66	22,625.07	901152019
	PRL-DCRP	1,084.41	22,625.07	901152019
	PRL-FICA	21,540.66	22,625.07	901152019
	PRL-DCRP	22.29	21,345.13	907122018
	PRL-FICA	21,322.84	21,345.13	907122018

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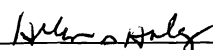
Total Bills to be Approved

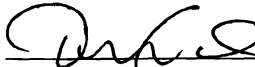
\$559,480.16

\$2,127,049.77

Assistant Supt Business

Assistant Business Admin





VOORHEES TWP. BOARD OF EDUCATION
CASH REPORT

ALL FUNDS For the Month Ending December 2018		<u>BEGINNING CASH BALANCE</u>	<u>CASH RECEIPTS THIS MONTH</u>	<u>CASH DISBURSEMENTS THIS MONTH</u>	<u>ENDING CASH BALANCE</u>
GOVERNMENTAL FUNDS					
1 GENERAL FUND	FUND 10	\$36,211,009.05	\$1,024,642.88	\$4,837,316.97	\$32,398,334.96
2 SPECIAL REVENUE FUND	FUND 20	-\$33,857.37	\$102,870.50	\$109,704.80	-\$40,691.67
3 CAPITAL PROJECTS FUND	FUND 30	\$68,109.94	\$13,790.15	\$0.00	\$81,900.09
4 DEBT SERVICE FUND	FUND 40	-\$21,495.66	\$691,000.00	\$0.00	\$669,504.34
TOTAL GOVERNMENTAL FUNDS		<u>\$36,223,765.96</u>	<u>\$1,832,303.53</u>	<u>\$4,947,021.77</u>	<u>\$33,109,047.72</u>
5 ENTERPRISE FUND (CER)	FUND 60	\$2,523,264.43	\$119,996.80	\$87,559.16	\$2,555,702.07
6 FOOD SERVICE FUND	FUND 61	\$179,576.44	\$74,853.98	\$70,435.84	\$183,994.58
7 PAYROLL		\$10,153.28	\$1,862,745.52	\$1,873,374.16	-\$475.36
8 PAYROLL AGENCY		\$57,734.22	\$1,660,148.80	\$1,458,573.41	\$259,309.61
TOTAL TRUST & AGENCY FUNDS		<u>\$2,770,728.37</u>	<u>\$3,717,745.10</u>	<u>\$3,489,942.57</u>	<u>\$2,998,530.90</u>
TOTAL ALL FUNDS		<u>\$38,994,494.33</u>	<u>\$5,550,048.63</u>	<u>\$8,436,964.34</u>	<u>\$36,107,578.62</u>

BANK RECONCILIATION GENERAL ACCOUNT	\$33,109,047.72
BANK RECONCILIATION PAYROLL ACCOUNT	-\$475.36
BANK RECONCILIATION PAYROLL AGENCY	\$259,309.61
BANK RECONCILIATION CER	\$2,555,702.07
BANK RECONCILIATION FOOD SERVICE	\$183,994.58
TOTAL BANK RECONCILIATIONS	<u>\$36,107,578.62</u>



REPORT OF THE SECRETARY
TO THE BOARD OF EDUCATION
Voorhees Township Board of Education
General Fund - Fund 10
Interim Balance Sheet
For 6 Month Period Ending 12/31/2018

=====

ASSETS AND RESOURCES

=====

--- A S S E T S ---

101	Cash in bank		\$32,398,334.96
102-107	Cash and cash equivalents		\$9,194.76
116	Capital reserve Account		\$100.00
121	Tax levy receivable		\$23,285,263.50
	Accounts receivable:		
132	Interfund	\$0.32	
141	Intergovernmental - State	\$374,244.80	
143	Intergovernmental - Other	\$60,626.78	
			\$434,871.90
	Other Current Assets		\$2,949,053.40

--- R E S O U R C E S ---

301	Estimated Revenues	\$52,136,659.00	
02	Less Revenues	(\$52,507,862.82)	
			(\$371,203.82)
	Total assets and resources		\$58,705,614.70

REPORT OF THE SECRETARY
 TO THE BOARD OF EDUCATION
 Voorhees Township Board of Education
 General Fund - Fund 10
 Interim Balance Sheet
 For 6 Month Period Ending 12/31/2018

LIABILITIES AND FUND EQUITY

--- L I A B I L I T I E S ---

421	Accounts Payable		\$266,509.02
	Other current liabilities		\$14,196.70
	TOTAL LIABILITIES		\$280,705.72

F U N D B A L A N C E

--- A p p r o p r i a t e d ---

753	Reserve for Encumbrances - Current Year		\$30,229,956.24
	Reserved fund balance:		
761	Capital reserve account -	\$19,453,239.72	
604	Add: Increase in capital reserve	\$2,000.00	
			\$19,455,239.72
607	Add: Increase in Emergency Reserve	\$1,000.00	
			\$1,000.00
763	Reserve for Sale/Leaseback	\$470,661.62	
			\$470,661.62
764	Reserve for Maintenance	\$2,866,132.00	
606	Add: Increase in Maintenance Reserve	\$1,000.00	
			\$2,867,132.00
750,752,762,767,769	Other reserves		\$1,911,032.14
601	Appropriations	\$53,784,989.00	
602	Less : Expenditures	\$19,739,759.83	
603	Encumbrances	\$30,229,956.24 (\$49,969,716.07)	
			\$3,815,272.93
	Total Appropriated		\$58,750,294.65
770	Unreserved Fund Balance -		\$1,324,944.33
303	Budgeted Fund Balance		(\$1,650,330.00)

TOTAL FUND BALANCE		\$58,424,908.98
TOTAL LIABILITIES AND FUND EQUITY		\$58,705,614.70

Voorhees Township Board of Education
 General Fund - Fund 10
 Interim Balance Sheet
 For 6 Month Period Ending 12/31/2018

RECAPITULATION OF FUND BALANCE:	Budgeted	Actual	Variance
Appropriations	\$53,784,989.00	\$49,969,716.07	\$3,815,272.93
Revenues	(\$52,136,659.00)	(\$52,507,862.82)	\$371,203.82
	<u>\$1,648,330.00</u>	<u>(\$2,538,146.75)</u>	<u>\$4,186,476.75</u>
Change in Capital Reserve accounts:			
604 Plus - Increase in reserve		\$2,000.00	
Change in Tuition Reserve accounts:			
Change in Emergency Reserve account:			
607 Plus - Increase in reserve		\$1,000.00	
Change in Maintenance Reserve account:			
606 Plus - Increase in reserve		\$1,000.00	
	<u>\$4,000.00</u>	<u>\$4,000.00</u>	
Subtotal Reserve Adjustments			
Less: Adjust for prior year encumb.	\$0.00	\$0.00	
	<u>\$1,652,330.00</u>	<u>(\$2,534,146.75)</u>	<u>\$4,186,476.75</u>
Budgeted Fund Balance			
Recapitulation of Budgeted Fund Balance by Subfund			
Fund 10 (includes 10, 11, 12, and 13)	\$1,652,330.00	(\$2,534,146.75)	\$4,186,476.75
Fund 18 (Restricted ED JOBS)	\$0.00	\$0.00	\$0.00
Fund 19 (Restricted FEMA Block Grants)	\$0.00	\$0.00	\$0.00
	<u>\$1,652,330.00</u>	<u>(\$2,534,146.75)</u>	<u>\$4,186,476.75</u>
TOTAL Budgeted Fund Balance			

REPORT OF THE SECRETARY
 TO THE BOARD OF EDUCATION
 Voorhees Township Board of Education
 GENERAL FUND - FUND 10
 INTERIM STATEMENTS COMPARING
 BUDGET REVENUE WITH ACTUAL TO DATE AND
 APPROPRIATIONS WITH EXPENDITURES AND ENCUMBRANCES TO DATE
 For 6 Month Period Ending 12/31/2018

		BUDGETED ESTIMATED	ACTUAL TO DATE	NOTE: OVER OR (UNDER)	UNREALIZED BALANCE
*** REVENUES/SOURCES OF FUNDS ***					
1XXX	From Local Sources	\$46,650,468.00	\$47,014,435.90		(\$363,967.90)
3XXX	From State Sources	\$5,455,083.00	\$5,455,083.00		.00
4XXX	From Federal Sources	\$31,108.00	\$38,343.92		(\$7,235.92)
TOTAL REVENUE/SOURCES OF FUNDS		\$52,136,659.00	\$52,507,862.82		(\$371,203.82)
=====					
*** EXPENDITURES ***					
		APPROPRIATIONS	EXPENDITURES	ENCUMBRANCES	AVAILABLE BALANCE

--- CURRENT EXPENSE ---					
11-1XX-100-XXX	Regular Programs - Instruction	\$15,812,040.00	\$6,247,662.41	\$8,951,039.12	\$613,338.47
11-2XX-100-XXX	Special Education - Instruction	\$6,487,267.00	\$2,679,106.33	\$3,643,118.59	\$165,042.08
11-230-100-XXX	Basic Skills - Remedial Instruction	\$712,335.00	\$254,844.50	\$453,230.50	\$4,260.00
11-240-100-XXX	Bilingual Education - Instruction	\$140,475.00	\$73,832.15	\$64,196.50	\$2,446.35
11-401-100-XXX	School-Spon. Cocurr. Acti-Instr	\$303,310.00	\$107,852.76	\$174,113.32	\$21,343.92
11-800-330-XXX	Community Services Programs	\$1,000.00	\$0.00	\$0.00	\$1,000.00
--- UNDISTRIBUTED EXPENDITURES ---					
11-000-100-XXX	Instruction	\$1,456,514.00	\$596,429.64	\$495,574.44	\$364,509.92
11-000-211-XXX	Attendance and Social Work Services	\$3,000.00	\$2,200.00	\$800.00	\$0.00
11-000-213-XXX	Health Services	\$405,515.00	\$174,404.12	\$222,680.75	\$8,430.13
11-000-216-XXX	Speech, OT,PT & Related Svcs	\$570,681.00	\$217,754.51	\$335,156.50	\$17,769.99
11-000-218-XXX	Guidance	\$570,954.00	\$206,292.61	\$362,358.61	\$2,302.78
11-000-219-XXX	Child Study Teams	\$1,372,062.00	\$593,022.73	\$748,379.18	\$30,660.09
11-000-219-592	Misc Purch Ser	\$3,500.00	\$1,121.77	\$661.78	\$1,716.45
11-000-221-XXX	Improv of Inst. - Instruc Staff	\$363,906.00	\$168,185.54	\$172,068.02	\$23,652.44
11-000-222-XXX	Educational Media Serv/School Library	\$450,455.00	\$152,949.44	\$286,881.13	\$10,624.43
11-000-223-XXX	Instructional Staff Training Services	\$662,715.00	\$315,527.29	\$338,295.96	\$8,891.75
11-000-230-XXX	Supp. Serv.-General Administration	\$1,245,039.00	\$298,629.64	\$581,293.71	\$365,115.65
11-000-240-XXX	Supp. Serv.-School Administration	\$1,573,424.00	\$666,456.71	\$748,996.33	\$157,970.96
11-000-25X-XXX	Central Serv & Admin. Inform. Tech.	\$1,297,030.00	\$444,777.42	\$573,561.54	\$278,691.04
11-000-261-XXX	Require Maint. for School Facilities	\$1,085,436.00	\$634,934.39	\$298,605.54	\$151,896.07
11-000-262-XXX	Custodial Services	\$3,424,850.00	\$1,292,414.14	\$1,960,129.95	\$172,305.91
11-000-263-XXX	Care and Upkeep of Grounds	\$204,864.00	\$91,959.76	\$14,565.00	\$98,339.24
11-000-266-XXX	Security	\$270,800.00	\$139,617.50	\$120,600.00	\$10,582.50
11-000-270-XXX	Student Transportation Services	\$2,683,420.00	\$1,116,971.46	\$1,490,751.38	\$75,697.16
11-XXX-XXX-2XX	Allocated and Unallocated Benefits	\$12,208,979.00	\$2,967,154.87	\$8,094,096.37	\$1,147,727.76
TOTAL GENERAL CURRENT EXPENSE					
EXPENDITURES/USES OF FUNDS		\$53,309,571.00	\$19,444,101.69	\$30,131,154.22	\$3,734,315.09
=====					

REPORT OF THE SECRETARY
 TO THE BOARD OF EDUCATION
 Voorhies Township Board of Education
 GENERAL FUND - FUND 10
 INTERIM STATEMENTS COMPARING
 BUDGET REVENUE WITH ACTUAL TO DATE AND
 APPROPRIATIONS WITH EXPENDITURES AND ENCUMBRANCES TO DATE
 For 6 Month Period Ending 12/31/2018

	APPROPRIATIONS	EXPENDITURES	ENCUMBRANCES	AVAILABLE BALANCE
*** EXPENDITURES - cont'd ***				
*** CAPITAL OUTLAY ***				
12-XXX-XXX-73X Equipment	\$132,291.00	\$20,361.24	\$98,802.02	\$13,127.74
12-000-4XX-XXX Facilities acquisition & constr. serv.	\$311,101.00	\$275,216.99	.00	\$35,884.01
	=====	=====	=====	=====
TOTAL CAP OUTLAY EXPEND./USES OF FUNDS	\$443,392.00	\$295,578.23	\$98,802.02	\$49,011.75
	=====	=====	=====	=====
10-000-100-56X Transfer of Funds to Charter Schools	\$32,026.00	\$79.91	.00	\$31,946.09
	=====	=====	=====	=====
TOTAL GENERAL FUND EXPENDITURES	\$53,784,989.00	\$19,739,759.83	\$30,229,956.24	\$3,815,272.93
	=====	=====	=====	=====

REPORT OF THE SECRETARY
 TO THE BOARD OF EDUCATION
 Voorhees Township Board of Education
 GENERAL FUND - FUND 10
 SCHEDULE OF REVENUES
 ACTUAL COMPARED WITH ESTIMATED
 For 6 Month Period Ending 12/31/2018

	ESTIMATED	ACTUAL	UNREALIZED
	_____	_____	_____
--- LOCAL SOURCES ---			
1210 Local Tax Levy	\$46,570,527.00	\$46,570,527.00	.00
1320 Tuition from LEAs Within State		\$58,456.08	(\$58,456.08)
1XXX Miscellaneous	\$79,941.00	\$385,452.82	(\$305,511.82)
TOTAL	<u>\$46,650,468.00</u>	<u>\$47,014,435.90</u>	<u>(\$363,967.90)</u>
--- STATE SOURCES ---			
3121 Categorical Transportation Aid	\$602,456.00	\$602,456.00	.00
3132 Categorical Special Education Aid	\$1,699,913.00	\$1,699,913.00	.00
3176 Equalization	\$2,916,383.00	\$2,916,383.00	.00
3177 Categorical Security	\$236,331.00	\$236,331.00	.00
TOTAL	<u>\$5,455,083.00</u>	<u>\$5,455,083.00</u>	<u>\$0.00</u>
--- FEDERAL SOURCES ---			
4200 Medicaid Reimbursement	\$31,108.00	\$38,343.92	(\$7,235.92)
TOTAL	<u>\$31,108.00</u>	<u>\$38,343.92</u>	<u>(\$7,235.92)</u>
--- OTHER FINANCING SOURCES ---			
TOTAL REVENUES/SOURCES OF FUNDS	<u>\$52,136,659.00</u>	<u>\$52,507,862.82</u>	<u>(\$371,203.82)</u>

REPORT OF THE SECRETARY
 TO THE BOARD OF EDUCATION
 Voorhees Township Board of Education
 GENERAL FUND - FUND 10
 STATEMENT OF APPROPRIATIONS
 COMPARED WITH EXPENDITURES AND ENCUMBRANCES
 For 6 Month Period Ending 12/31/2018

	Appropriations	Expenditures	Encumbrances	Available Balance
*** GENERAL CURRENT EXPENSE ***				
--- Regular Programs - Instruction ---				
11-105-100-101 Preschool - Salaries of Teachers	\$96,301.00	\$31,575.60	\$64,725.40	.00
11-110-100-101 Kindergarten - Salaries of Teachers	\$443,880.00	\$208,605.50	\$235,274.50	.00
11-120-100-101 Grades 1-5 - Salaries of Teachers	\$8,342,823.00	\$3,280,116.87	\$5,057,753.53	\$4,952.60
11-130-100-101 Grades 6-8 - Salaries of Teachers	\$5,413,113.00	\$2,086,144.34	\$3,326,968.66	.00
--- Regular Programs - Home Instruction ---				
11-150-100-101 Salaries of Teachers	\$150,000.00	\$48,640.03	\$101,359.97	\$0.00
--- Regular Programs - Undistr. Instruction ---				
11-190-100-320 Purchased Prof.-Ed. Services	\$2,150.00	\$542.50	.00	\$1,607.50
11-190-100-340 Purchased Technical Services	\$28,200.00	\$8,850.00	\$7,039.05	\$12,310.95
11-190-100-500 Other Purch. Serv. (400-500 series)	\$179,250.00	\$40,943.33	\$84,694.12	\$53,612.55
11-190-100-610 General Supplies	\$867,065.00	\$490,876.77	\$66,403.13	\$309,785.10
11-190-100-640 Textbooks	\$194,763.00	\$11,735.50	.00	\$183,027.50
11-190-100-800 Other Objects	\$94,495.00	\$39,631.97	\$6,820.76	\$48,042.27
TOTAL	\$15,812,040.00	\$6,247,662.41	\$8,951,039.12	\$613,338.47
--- SPECIAL EDUCATION - INSTRUCTION ---				
Learning and/or Language Disabilities Mild or Moderate:				
1-204-100-101 Salaries of Teachers	\$415,192.00	\$170,299.35	\$244,892.65	\$0.00
1-204-100-106 Other Salaries for Instruction	\$204,099.00	\$89,086.00	\$115,013.00	.00
11-204-100-610 General Supplies	\$4,400.00	\$1,615.36	\$109.51	\$2,675.13
11-204-100-640 Textbooks	\$725.00	.00	.00	\$725.00
TOTAL	\$624,416.00	\$261,000.71	\$360,015.16	\$3,400.13
Multiple Disabilities:				
11-212-100-101 Salaries of Teachers	\$638,334.00	\$332,180.26	\$306,153.74	\$0.00
11-212-100-106 Other Salaries for Instruction	\$734,410.00	\$324,369.22	\$410,040.78	.00
11-212-100-320 Purchased Prof.-Ed. Services	\$720,359.00	\$218,879.27	\$391,392.70	\$110,087.03
11-212-100-610 General supplies	\$26,500.00	\$3,102.58	\$2,156.94	\$21,240.48
11-212-100-800 Other Objects	\$13,000.00	\$809.22	.00	\$12,190.78
TOTAL	\$2,132,603.00	\$879,340.55	\$1,109,744.16	\$143,518.29
Resource Room/Resource Center:				
11-213-100-101 Salaries of Teachers	\$2,725,807.00	\$1,097,693.72	\$1,628,113.28	\$0.00
11-213-100-106 Other Salaries for Instruction	\$589,854.00	\$244,523.55	\$345,330.45	.00
11-213-100-610 General supplies	\$15,900.00	\$1,927.96	\$178.94	\$13,793.10
11-213-100-640 Textbooks	\$2,900.00	.00	.00	\$2,900.00
TOTAL	\$3,334,461.00	\$1,344,145.23	\$1,973,622.67	\$16,693.10
11-215-100-106 Other Salaries for Instruction	\$142,652.00	\$122,424.00	\$20,228.00	.00
11-215-100-600 General Supplies	\$3,230.00	\$1,799.44	.00	\$1,430.56
TOTAL	\$145,882.00	\$124,223.44	\$20,228.00	\$1,430.56
Preschool Disabilities - Full-Time:				
11-216-100-101 Salaries of Teachers	\$249,905.00	\$70,396.40	\$179,508.60	\$0.00

Voorhees Township Board of Education
GENERAL FUND - FUND 10
STATEMENT OF APPROPRIATIONS
COMPARED WITH EXPENDITURES AND ENCUMBRANCES
For 6 Month Period Ending 12/31/2018

	Appropriations	Expenditures	Encumbrances	Available Balance
TOTAL	\$249,905.00	\$70,396.40	\$179,508.60	\$0.00
TOTAL SPECIAL ED - INSTRUCTION	\$6,487,267.00	\$2,679,106.33	\$3,643,118.59	\$165,042.08
--- Basic Skills/Remedial-Instruction ---				
11-230-100-101 Salaries of Teachers	\$708,135.00	\$254,844.50	\$453,230.50	\$60.00
11-230-100-610 General Supplies	\$2,100.00	.00	.00	\$2,100.00
11-230-100-800 Other Objects	\$2,100.00	.00	.00	\$2,100.00
TOTAL	\$712,335.00	\$254,844.50	\$453,230.50	\$4,260.00
--- Bilingual Education-Instruction ---				
11-240-100-101 Salaries of Teachers	\$136,665.00	\$71,596.00	\$64,196.50	\$872.50
11-240-100-610 General Supplies	\$3,810.00	\$2,236.15	.00	\$1,573.85
TOTAL	\$140,475.00	\$73,832.15	\$64,196.50	\$2,446.35
--- School spons.cocurricular activities-Instruction ---				
11-401-100-100 Salaries	\$276,210.00	\$102,586.00	\$169,874.00	\$3,750.00
11-401-100-800 Other Objects	\$27,100.00	\$5,266.76	\$4,239.32	\$17,593.92
TOTAL	\$303,310.00	\$107,852.76	\$174,113.32	\$21,343.92
--- Community Serv.Programs/Operations. ---				
11-800-330-500 Purchased Services (300-500 series)	\$1,000.00	.00	.00	\$1,000.00
TOTAL	\$1,000.00	\$0.00	\$0.00	\$1,000.00
--- UNDISTRIBUTED EXPENDITURES ---				
--- Instruction ---				
11-000-100-561 Tuition to Other LEAs within State Regular	\$48,255.00	.00	.00	\$48,255.00
11-000-100-562 Tuition to Other LEAs within State Special	\$33,630.00	.00	.00	\$33,630.00
11-000-100-565 Tuition to Co.Spec.Serv. & Reg. Day schls	\$177,606.00	\$1,632.68	\$121,354.92	\$54,618.40
11-000-100-566 Tuition to Priv Sch for Disbl w/i State	\$1,197,023.00	\$594,796.96	\$374,219.52	\$228,006.52
TOTAL	\$1,456,514.00	\$596,429.64	\$495,574.44	\$364,509.92
--- Attendance and social work services ---				
11-000-211-100 Salaries	\$3,000.00	\$2,200.00	\$800.00	.00
TOTAL	\$3,000.00	\$2,200.00	\$800.00	\$0.00
--- Health services ---				
11-000-213-100 Salaries	\$371,781.00	\$160,013.50	\$211,767.50	.00
11-000-213-300 Purchased Prof. & Tech. Svc.	\$20,300.00	\$7,821.00	\$10,753.15	\$1,725.85
11-000-213-600 Supplies and Materials	\$11,434.00	\$6,569.62	\$160.10	\$4,704.28
11-000-213-800 Other Objects	\$2,000.00	.00	.00	\$2,000.00
TOTAL	\$405,515.00	\$174,404.12	\$222,680.75	\$8,430.13
--- Speech, OT,PT & Related Svcs ---				
11-000-216-100 Salaries	\$542,481.00	\$217,032.40	\$325,448.60	.00
11-000-216-320 Purchased Prof. Ed. Services	\$25,300.00	.00	\$9,500.00	\$15,800.00
11-000-216-600 Supplies and Materials	\$2,900.00	\$722.11	\$207.90	\$1,969.99
TOTAL	\$570,681.00	\$217,754.51	\$335,156.50	\$17,769.99
--- Guidance ---				
11-000-218-104 Salaries Other Prof. Staff	\$531,586.00	\$187,544.18	\$344,041.82	.00

Voorhees Township Board of Education
 GENERAL FUND - FUND 10
 STATEMENT OF APPROPRIATIONS
 COMPARED WITH EXPENDITURES AND ENCUMBRANCES
 For 6 Month Period Ending 12/31/2018

	Appropriations	Expenditures	Encumbrances	Available Balance
11-000-218-105 Sal Secr. & Clerical Asst.	\$36,368.00	\$18,183.96	\$18,183.96	\$0.08
11-000-218-600 Supplies and Materials	\$3,000.00	\$564.47	\$132.83	\$2,302.70
TOTAL	\$570,954.00	\$206,292.61	\$362,358.61	\$2,302.78
--- Child Study Teams ---				
11-000-219-104 Salaries Other Prof. Staff	\$1,198,964.00	\$504,369.72	\$694,594.28	.00
11-000-219-105 Sal Secr. & Clerical Asst.	\$88,635.00	\$43,867.32	\$44,767.68	.00
11-000-219-320 Purchased Prof. - Ed. Services	\$32,503.00	\$12,514.00	\$3,475.00	\$16,514.00
11-000-219-592 Misc Purch Ser(400-500 O/than Resid costs)	\$3,500.00	\$1,121.77	\$661.78	\$1,716.45
11-000-219-600 Supplies and Materials	\$39,360.00	\$25,261.21	\$5,183.22	\$8,915.57
11-000-219-800 Other Objects	\$12,600.00	\$7,010.48	\$359.00	\$5,230.52
TOTAL	\$1,375,562.00	\$594,144.50	\$749,040.96	\$32,376.54
--- Improv. of instr. Serv. ---				
11-000-221-102 Salaries Superv. of Instr.	\$258,232.00	\$120,168.48	\$138,063.52	.00
11-000-221-105 Sal Secr. & Clerical Asst.	\$44,359.00	\$22,650.00	\$21,709.00	.00
11-000-221-11X Other Salaries	\$5,000.00	.00	\$5,000.00	.00
11-000-221-320 Purchased Prof. - Ed. Services	\$12,200.00	\$6,600.00	\$3,600.00	\$2,000.00
11-000-221-500 Other Purchased Services (400-500 series)	\$4,050.00	\$469.00	.00	\$3,581.00
11-000-221-600 Supplies and Materials	\$28,785.00	\$12,524.56	\$3,695.50	\$12,564.94
11-000-221-800 Other Objects	\$11,280.00	\$5,773.50	.00	\$5,506.50
TOTAL	\$363,906.00	\$168,185.54	\$172,068.02	\$23,652.44
--- Educational media serv./sch.library ---				
11-000-222-100 Salaries	\$412,955.00	\$134,812.80	\$278,142.20	.00
11-000-222-600 Supplies and Materials	\$37,500.00	\$18,136.64	\$8,738.93	\$10,624.43
TOTAL	\$450,455.00	\$152,949.44	\$286,881.13	\$10,624.43
--- Instructional Staff Training Services ---				
11-000-223-102 Salaries Superv. of Instruction	\$339,313.00	\$160,709.16	\$178,603.84	.00
11-000-223-11X Other Salaries	\$289,852.00	\$134,174.44	\$155,677.56	.00
11-000-223-390 Other Purch. Prof. & Tech Svc.	\$30,000.00	\$19,160.73	\$3,648.75	\$7,190.52
11-000-223-500 Other Purchased Services (400-500 series)	\$350.00	\$93.71	.00	\$256.29
11-000-223-600 Supplies and Materials	\$1,300.00	\$1,214.00	\$15.81	\$70.19
11-000-223-800 Other Objects	\$1,900.00	\$175.25	\$350.00	\$1,374.75
TOTAL	\$662,715.00	\$315,527.29	\$338,295.96	\$8,891.75
--- Support services-general administration ---				
11-000-230-100 Salaries	\$302,464.00	\$151,273.44	\$151,190.56	\$0.00
11-000-230-331 Legal Services	\$70,000.00	\$16,346.35	\$49,701.15	\$3,952.50
11-000-230-332 Audit Fees	\$59,000.00	\$51,500.00	.00	\$7,500.00
11-000-230-334 Architectural/Engineering Services	\$54,000.00	\$1,265.00	\$2,800.00	\$49,935.00
11-000-230-339 Other Purchased Prof. Svc.	\$36,400.00	\$1,739.97	\$17,719.91	\$16,940.12
11-000-230-530 Communications/Telephone	\$382,910.00	\$24,356.23	\$106,556.77	\$251,997.00
11-000-230-585 BOE Other Purchased Prof. Svc.	\$9,600.00	\$77.55	.00	\$9,522.45
11-000-230-590 Other Purchased Services	\$273,400.00	\$10,252.69	\$252,850.00	\$10,297.31
11-000-230-610 General Supplies	\$4,640.00	\$4,330.59	\$220.83	\$88.58
11-000-230-630 BOE In-House Training/Meeting Supplies	\$6,400.00	\$1,600.00	\$254.49	\$4,545.51

Voorhees Township Board of Education
GENERAL FUND - FUND 10
STATEMENT OF APPROPRIATIONS
COMPARED WITH EXPENDITURES AND ENCUMBRANCES
For 6 Month Period Ending 12/31/2018

	Appropriations	Expenditures	Encumbrances	Available Balance
11-000-230-890 Misc. Expenditures	\$23,225.00	\$13,901.97	.00	\$9,323.03
11-000-230-895 BOE Membership Dues and Fees	\$23,000.00	\$21,985.85	.00	\$1,014.15
TOTAL	\$1,245,039.00	\$298,629.64	\$581,293.71	\$365,115.65
--- Support services-school administration ---				
11-000-240-103 Salaries Princ./Asst. Princ.	\$846,710.00	\$391,784.52	\$454,925.48	.00
11-000-240-105 Sal Secr. & Clerical Asst.	\$536,377.00	\$263,550.12	\$272,821.88	\$5.00
11-000-240-600 Supplies and Materials	\$21,770.00	\$11,122.07	\$1,248.97	\$9,398.96
11-000-240-800 Other Objects	\$168,567.00	.00	\$20,000.00	\$148,567.00
TOTAL	\$1,573,424.00	\$666,456.71	\$748,996.33	\$157,970.96
--- Central Services ---				
11-000-251-100 Salaries	\$555,526.00	\$280,128.72	\$275,397.28	.00
11-000-251-330 Purchased Prof. Services	\$45,500.00	\$28,094.60	\$17,250.00	\$155.40
11-000-251-592 Misc Pur Serv (400-500 series)	\$13,300.00	.00	\$4,284.00	\$9,016.00
11-000-251-600 Supplies and Materials	\$18,000.00	\$13,005.20	\$3,284.58	\$1,710.22
11-000-251-89X Other Objects	\$64,580.00	\$3,215.26	\$225.90	\$61,138.84
TOTAL	\$696,906.00	\$324,443.78	\$300,441.76	\$72,020.46
--- Admin. Info. Technology ---				
11-000-252-100 Salaries	\$204,055.00	\$102,405.36	\$101,649.64	.00
11-000-252-500 Other Pur Serv. (400-500 series)	\$2,500.00	\$958.08	\$270.34	\$1,271.58
11-000-252-800 Other Objects	\$393,569.00	\$16,970.20	\$171,199.80	\$205,399.00
TOTAL	\$600,124.00	\$120,333.64	\$273,119.78	\$206,670.58
TOTAL Cent. Svcs. & Admin IT	\$1,297,030.00	\$444,777.42	\$573,561.54	\$278,691.04
--- Required Maint.for School Facilities ---				
11-000-261-100 Salaries	\$269,746.00	\$95,981.96	\$173,764.04	.00
11-000-261-420 Cleaning, Repair & Maint. Svc	\$815,690.00	\$538,952.43	\$124,841.50	\$151,896.07
TOTAL	\$1,085,436.00	\$634,934.39	\$298,605.54	\$151,896.07
--- Custodial Services ---				
11-000-262-1XX Salaries	\$1,117,223.00	\$569,717.35	\$540,968.47	\$6,537.18
11-000-262-420 Cleaning, Repair & Maint. Svc.	\$5,824.00	\$2,523.82	\$4,360.75	(\$1,060.57)
11-000-262-490 Other Purchased Property Svc.	\$150,640.00	\$47,370.99	\$86,286.54	\$16,982.47
11-000-262-520 Insurance	\$172,363.00	.00	\$172,363.00	.00
11-000-262-610 General Supplies	\$305,200.00	\$199,661.22	\$80,411.53	\$25,127.25
11-000-262-621 Energy (Natural Gas)	\$93,600.00	\$8,749.75	\$83,250.25	\$1,600.00
11-000-262-622 Energy (Electricity)	\$1,573,710.00	\$463,032.59	\$992,489.41	\$118,188.00
11-000-262-8XX Other Objects	\$6,290.00	\$1,358.42	\$0.00	\$4,931.58
TOTAL	\$3,424,850.00	\$1,292,414.14	\$1,960,129.95	\$172,305.91
--- Care and Upkeep of Grounds ---				
11-000-263-420 Cleaning, Repair, & Maintenance Serv.	\$176,200.00	\$91,959.76	\$14,565.00	\$69,675.24
11-000-263-610 General Supplies	\$28,664.00	.00	.00	\$28,664.00
TOTAL	\$204,864.00	\$91,959.76	\$14,565.00	\$98,339.24

Voorhees Township Board of Education
 GENERAL FUND - FUND 10
 STATEMENT OF APPROPRIATIONS
 COMPARED WITH EXPENDITURES AND ENCUMBRANCES
 For 6 Month Period Ending 12/31/2018

	Appropriations	Expenditures	Encumbrances	Available Balance
--- Security ---				
11-000-266-300 Purchased Prof. & Tech. Svc.	\$270,800.00	\$139,617.50	\$120,600.00	\$10,582.50
TOTAL	\$270,800.00	\$139,617.50	\$120,600.00	\$10,582.50
TOTAL Oper & Maint of Plant Services	\$4,985,950.00	\$2,158,925.79	\$2,393,900.49	\$433,123.72
--- Student transportation services ---				
11-000-270-160 Sal Pupil Trans (Bet Home & Sch)-reg	\$57,816.00	\$28,977.24	\$28,838.70	\$0.06
11-000-270-161 Sal Pupil Trans (Bet Home & Sch)-Sp Ed	\$10,202.00	\$5,113.68	\$5,088.32	.00
11-000-270-350 Management Fee - ESC Transp. Prog.	\$21,320.00	\$12,677.51	\$3,312.49	\$5,330.00
11-000-270-511 Contract Svc (btw Home & Sch.)-vendors	\$1,329,387.00	\$510,450.84	\$803,514.56	\$15,421.60
11-000-270-512 Contract Svc (other btw home & sch)-vndrs	\$100,607.02	\$14,623.02	\$33,211.50	\$52,772.50
11-000-270-514 Contract Svc (Sp Ed.)-vendors	\$619,732.98	\$286,390.26	\$333,342.72	.00
11-000-270-518 Contract Svc (Sp Ed) - ESCs	\$376,995.00	\$205,551.91	\$171,443.09	.00
11-000-270-503 Contr Svc-Aid in Lieu Paymnts-Non Pub Sch	\$156,000.00	\$48,000.00	\$108,000.00	.00
11-000-270-610 General Supplies	\$11,360.00	\$5,187.00	\$4,000.00	\$2,173.00
TOTAL	\$2,683,420.00	\$1,116,971.46	\$1,490,751.38	\$75,697.16
--- Personal Services-Employee Benefits---				
1-XXX-XXX-210 Group Insurance	\$4,770.00	\$381.65	\$3,370.23	\$1,018.12
1-XXX-XXX-220 Social Security Contributions	\$612,300.00	\$295,035.06	\$317,264.94	.00
11-XXX-XXX-241 Other Retirement Contrb. - PERS	\$680,000.00	\$8,524.85	\$656,475.15	\$15,000.00
11-XXX-XXX-250 Unemployment Compensation	\$54,804.00	.00	.00	\$54,804.00
11-XXX-XXX-270 Health Benefits	\$10,320,805.00	\$2,256,687.24	\$7,116,986.05	\$947,131.71
11-XXX-XXX-280 Tuition Reimbursement	\$118,800.00	.00	.00	\$118,800.00
11-XXX-XXX-290 Other Employee Benefits	\$417,500.00	\$406,526.07	.00	\$10,973.93
TOTAL	\$12,208,979.00	\$2,967,154.87	\$8,094,096.37	\$1,147,727.76
Total Undistributed Expenditures	\$29,853,144.00	\$10,080,803.54	\$16,845,456.19	\$2,926,884.27
*** TOTAL CURRENT EXPENSE EXPENDITURES ***	\$53,309,571.00	\$19,444,101.69	\$30,131,154.22	\$3,734,315.09
*** TOTAL CURRENT EXPENSE EXPENDITURES & TRANSFERS ***	\$53,309,571.00	\$19,444,101.69	\$30,131,154.22	\$3,734,315.09

Voorhees Township Board of Education
 GENERAL FUND - FUND 10
 STATEMENT OF APPROPRIATIONS
 COMPARED WITH EXPENDITURES AND ENCUMBRANCES
 For 6 Month Period Ending 12/31/2018

	Appropriations	Expenditures	Encumbrances	Available Balance
*** CAPITAL OUTLAY ***				
--- EQUIPMENT ---				
Undistributed expenses				
12-000-210-730 Support services-students-reg.	\$65,191.00	\$5,399.10	\$49,476.00	\$10,315.90
12-000-219-730 Support services-students-spec.	\$2,500.00	.00	.00	\$2,500.00
12-000-261-730 Undist. Exp.-Req. Maint. Schl Facilities	\$64,600.00	\$14,962.14	\$49,326.02	\$311.84
Undist. Exp. - Non-instructional Services				
TOTAL	\$132,291.00	\$20,361.24	\$98,802.02	\$13,127.74
--- Facilities acquisition and construction services ---				
12-000-400-450 Construction Services	\$284,492.00	\$275,216.99	.00	\$9,275.01
12-000-400-800 Other objects	\$26,609.00	.00	.00	\$26,609.00
Sub Total	\$311,101.00	\$275,216.99	\$0.00	\$35,884.01
TOTAL	\$311,101.00	\$275,216.99	\$0.00	\$35,884.01
TOTAL CAPITAL OUTLAY EXPENDITURES	\$443,392.00	\$295,578.23	\$98,802.02	\$49,011.75

Voorhees Township Board of Education
GENERAL FUND - FUND 10
STATEMENT OF APPROPRIATIONS
COMPARED WITH EXPENDITURES AND ENCUMBRANCES
For 6 Month Period Ending 12/31/2018

	Appropriations	Expenditures	Encumbrances	Available Balance
*** EDUCATION JOBS FUND **				
*** FEMA COMMUNITY DEVELOPMENT BLOCK GRANT ***				
10-000-100-56X Transfer of Funds to Charter Schls.	\$32,026.00	\$79.91	.00	\$31,946.09
TOTAL GENERAL FUND EXPENDITURES	\$53,784,989.00	\$19,739,759.83	\$30,229,956.24	\$3,815,272.93

REPORT OF THE SECRETARY CERTIFICATION PAGE
TO THE BOARD OF EDUCATION
Voorhees Township Board of Education
General Fund - Fund 10

For 6 Month Period Ending 12/31/2018

I, Helen G. Haley, Board Secretary/Business Administrator
certify that no line item account has encumbrances and expenditures,
which in total exceed the line item appropriation in violation of N.J.A.C. 6A:23A-16.10(c)3.

Helen G. Haley
Board Secretary/Business Administrator

1/18/19
Date

REPORT OF THE SECRETARY
TO THE BOARD OF EDUCATION
Voorhées Township Board of Education
Special Revenue Fund - Fund 20
Interim Balance Sheet
For 6 Month Period Ending 12/31/18

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ASSETS AND RESOURCES

=====

--- A S S E T S ---

101	Cash in bank		(\$40,691.67)
	Accounts receivable:		
141	Intergovernmental - State	\$5,449.38	
142	Intergovernmental - Federal	(\$63.00)	
		<hr/>	\$5,386.38

--- R E S O U R C E S ---

301	Estimated Revenues	\$1,296,479.31	
302	Less Revenues	(\$421,120.00)	
		<hr/>	\$875,359.31
			<hr/>
	Total assets and resources		\$840,054.02
			=====

REPORT OF THE SECRETARY
 TO THE BOARD OF EDUCATION
 Voorhees Township Board of Education
 Special Revenue Fund - Fund 20
 Interim Balance Sheet
 For 6 Month Period Ending 12/31/18

=====

LIABILITIES AND FUND EQUITY

=====

--- L I A B I L I T I E S ---

421	Accounts Payable			\$89,856.69
	Other current liabilities			\$0.32
	TOTAL LIABILITIES			<u>\$89,857.01</u>

FUND BALANCE

--- A p p r o p r i a t e d ---

753	Reserve for encumbrances - Current Year			\$534,131.50
601	Appropriations		\$1,296,479.31	
602	Less: Expenditures	\$546,282.30		
603	Encumbrances	\$534,131.50	(\$1,080,413.80)	
				<u>\$216,065.51</u>
	TOTAL FUND BALANCE			<u>\$750,197.01</u>
	TOTAL LIABILITIES AND FUND EQUITY			<u>\$840,054.02</u>

REPORT OF THE SECRETARY
 TO THE BOARD OF EDUCATION
 Voorhees Township Board of Education
 Special Revenue Fund - Fund 20
 INTERIM STATEMENTS COMPARING
 BUDGET REVENUE WITH ACTUAL TO DATE AND
 APPROPRIATIONS WITH EXPENDITURES AND ENCUMBRANCES TO DATE
 For 6 Month Period Ending 12/31/18

		BUDGETED ESTIMATED	ACTUAL TO DATE	NOTE: OVER OR (UNDER)	UNREALIZED BALANCE
*** REVENUES/SOURCES OF FUNDS ***					
3XXX	From State Sources	\$166,937.00	\$99,336.00		\$67,601.00
4XXX	From Federal Sources	\$1,129,542.31	\$321,784.00		\$807,758.31
TOTAL REVENUE/SOURCES OF FUNDS		\$1,296,479.31	\$421,120.00		\$875,359.31
		APPROPRIATIONS	EXPENDITURES	ENCUMBRANCES	AVAILABLE BALANCE
*** EXPENDITURES ***					
STATE PROJECTS:					
	Nonpublic textbooks	\$7,850.00	\$5,920.56	\$1,288.40	\$641.04
	Nonpublic auxiliary services	\$118,900.00	\$21,446.18	\$97,453.82	.00
	Nonpublic nursing services	\$14,550.00	\$8,642.70	\$5,907.30	.00
	Nonpublic Technology Aid	\$5,292.00	\$5,122.30	\$27.54	\$142.16
	Nonpublic School Programs	\$11,250.00	\$6,066.27	\$5,075.33	\$108.40
	Other State Projects	\$9,095.00	\$1,006.50	\$802.50	\$7,286.00
TOTAL STATE PROJECTS		\$166,937.00	\$48,204.51	\$110,554.89	\$8,177.60
FEDERAL PROJECTS:					
	NCLB Title I - Part A/D	\$240,489.00	\$68,886.80	\$73,408.80	\$98,193.40
	I.D.E.A. Part B (Handicapped)	\$796,717.31	\$400,742.99	\$333,458.31	\$62,516.01
	NCLB Title II - Part A/D	\$51,747.00	\$15,361.00	\$14,000.00	\$22,386.00
	NCLB Title III - English Language Enhancement	\$40,589.00	\$13,087.00	\$2,709.50	\$24,792.50
TOTAL FEDERAL PROJECTS		\$1,129,542.31	\$498,077.79	\$423,576.61	\$207,887.91
*** TOTAL EXPENDITURES ***		\$1,296,479.31	\$546,282.30	\$534,131.50	\$216,065.51

REPORT OF THE SECRETARY
 TO THE BOARD OF EDUCATION
 Voorhees Township Board of Education
 SPECIAL REVENUE - FUND 20
 SCHEDULE OF REVENUES
 ACTUAL COMPARED WITH ESTIMATED
 For 6 Month Period Ending 12/31/18

	ESTIMATED	ACTUAL	UNREALIZED

LOCAL SOURCES			

STATE SOURCES			
3290 Recovery High School Access Grant	\$9,095.00	\$8,927.00	\$168.00
32XX Other Restricted Entitlements	\$157,842.00	\$90,409.00	\$67,433.00
Total Revenue from State Sources	\$166,937.00	\$99,336.00	\$67,601.00

FEDERAL SOURCES			
4411-16 Title I	\$240,489.00	\$45,702.00	\$194,787.00
4451-55 Title II	\$51,747.00	\$6,484.00	\$45,263.00
4491-94 Title III	\$40,589.00	\$9,472.00	\$31,117.00
4471-74 Title IV		\$3,500.00	(\$3,500.00)
4420-29 I.D.E.A. Part B (Handicapped)	\$796,717.31	\$256,626.00	\$540,091.31
Total Revenues from Federal Sources	\$1,129,542.31	\$321,784.00	\$807,758.31
TOTAL REVENUES/SOURCES OF FUNDS	\$1,296,479.31	\$421,120.00	\$875,359.31

REPORT OF THE SECRETARY
TO THE BOARD OF EDUCATION
Voorhees Township Board of Education
Special Revenue Fund - Fund 20
STATEMENT OF APPROPRIATIONS - RESTRICTED STATE ENTITLEMENTS
COMPARED WITH EXPENDITURES AND ENCUMBRANCES
For 6 Month Period Ending 12/31/18

	Appropriations	Expenditures	Encumbrances	Available Balance
State Projects:				
PRESCHOOL EDUCATION AID				
Other State Projects:				
PRESCHOOL EXPANSION GRANT				
20- XXX-XXX-XXX All Other State/Fed/Loc Projects	\$1,296,479.31	\$546,282.30	\$534,131.50	\$216,065.51
T O T A L E X P E N D I T U R E	\$1,296,479.31	\$546,282.30	\$534,131.50	\$216,065.51

REPORT OF THE SECRETARY CERTIFICATION PAGE
TO THE BOARD OF EDUCATION
Voorhees Township Board of Education

Special Revenue Fund - Fund 20
For 6 Month Period Ending 12/31/18

I, Helen G. Haley, Board Secretary/Business Administrator
certify that no line item account has encumbrances and expenditures,
which in total exceed the line item appropriation in violation of N.J.A.C. 6A:23A-16.10(c)3.

Helen G. Haley
Board Secretary/Business Administrator

1/18/19
Date

1/17 10:40am

REPORT OF THE SECRETARY
TO THE BOARD OF EDUCATION
Voorhees Township Board of Education
Capital Projects Fund - Fund 30
Interim Balance Sheet
For 6 Month Period Ending 12/31/18

=====
ASSETS AND RESOURCES
=====

--- A S S E T S ---

101	Cash in bank	\$81,900.09
-----	--------------	-------------

--- R E S O U R C E S ---

Total assets and resources		\$81,900.09
		=====

REPORT OF THE SECRETARY CERTIFICATION PAGE
TO THE BOARD OF EDUCATION
Voorhees Township Board of Education

Capital Projects Fund - Fund 30
For 6 Month Period Ending 12/31/18

I, Helen G. Haley, Board Secretary/Business Administrator
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which in total exceed the line item appropriation in violation of N.J.A.C. 6A:23A-16.10(c)3.

Helen G. Haley
Board Secretary/Business Administrator

1/18/19
Date

REPORT OF THE SECRETARY
TO THE BOARD OF EDUCATION
Voorhees Township Board of Education
Debt Service Fund - Fund 40
Interim Balance Sheet
For 6 Month Period Ending 12/31/18

=====

ASSETS AND RESOURCES

=====

--- A S S E T S ---

101	Cash in bank		\$669,504.34
	Accounts receivable:		
132	Interfund	(\$0.02)	
			<u>(\$0.02)</u>

--- R E S O U R C E S ---

301	Estimated Revenues	\$377,534.00	
302	Less Revenues	(\$30,301.00)	
			<u>\$347,233.00</u>
	Total assets and resources		<u>\$1,016,737.32</u>

REPORT OF THE SECRETARY
 TO THE BOARD OF EDUCATION
 Voorhees Township Board of Education

Debt Service Fund - Fund 40
 Interim Balance Sheet
 For 6 Month Period Ending 12/31/18

=====

LIABILITIES AND FUND EQUITY

=====

FUND BALANCE

--- Appropriated ---

Reserved fund balance:

601	Appropriations		\$1,071,000.00	
602	Less : Expenditures	\$58,000.00		
			(\$58,000.00)	
				\$1,013,000.00

Total Appropriated \$1,013,000.00

--- Unappropriated ---

770	Fund Balance			\$697,203.32
03	Budgeted Fund Balance			(\$693,466.00)

TOTAL FUND BALANCE \$1,016,737.32
 TOTAL LIABILITIES AND FUND EQUITY \$1,016,737.32

RECAPITULATION OF FUND BALANCE:

	Budgeted	Actual	Variance
Appropriations	\$1,071,000.00	\$58,000.00	\$1,013,000.00
Revenues	(\$377,534.00)	(\$30,301.00)	(\$347,233.00)
	\$693,466.00	\$27,699.00	\$665,767.00
--- Change in Maint. / Capital reserve account ---			
Subtotal	\$693,466.00	\$27,699.00	\$665,767.00
Less: Adjust for prior year encumb.	\$0.00	\$0.00	
Budgeted Fund Balance	\$693,466.00	\$27,699.00	\$665,767.00

REPORT OF THE SECRETARY
 TO THE BOARD OF EDUCATION
 Voorhees Township Board of Education

Debt Service Fund - Fund 40
 INTERIM STATEMENTS COMPARING
 BUDGET REVENUE WITH ACTUAL TO DATE AND
 APPROPRIATIONS WITH EXPENDITURES AND ENCUMBRANCES TO DATE
 For 6 Month Period Ending 12/31/18

	BUDGETED ESTIMATED	ACTUAL TO DATE	NOTE: OVER OR (UNDER)	UNREALIZED BALANCE
*** REVENUES/SOURCES OF FUNDS ***				
--- Local Sources ---				
1210	Local tax levy	\$22,106.00	\$11,053.00	\$11,053.00
	Total Local Sources	\$22,106.00	\$11,053.00	\$11,053.00
--- State Sources ---				
3160	Debt service aid Type II	\$355,428.00	\$19,248.00	\$336,180.00
	Total State Sources	\$355,428.00	\$19,248.00	\$336,180.00
	TOTAL REVENUE/SOURCES OF FUNDS	\$377,534.00	\$30,301.00	\$347,233.00

REPORT OF THE SECRETARY
 TO THE BOARD OF EDUCATION
 Voorhees Township Board of Education

Debt Service Fund - Fund 40
 INTERIM STATEMENTS COMPARING
 BUDGET REVENUE WITH ACTUAL TO DATE AND
 APPROPRIATIONS WITH EXPENDITURES AND ENCUMBRANCES TO DATE
 For 6 Month Period Ending 12/31/18

*** EXPENDITURES ***	APPROPRIATIONS	EXPENDITURES/Enc.	AVAILABLE BALANCE
	-----	-----	-----
--- Debt Service - Regular ---			
40-701-510-834 Interest on Bonds	\$58,000.00	\$58,000.00	.00
40-701-510-910 Redemption of Principal	\$1,013,000.00	.00	\$1,013,000.00
	-----	-----	-----
TOTAL	\$1,071,000.00	\$58,000.00	\$1,013,000.00
	=====	=====	=====
	-----	-----	-----
TOTAL USES OF FUNDS BEFORE TRANSFERS	\$1,071,000.00	\$58,000.00	\$1,013,000.00
	=====	=====	=====
	-----	-----	-----
*** TOTAL USES OF FUNDS ***	\$1,071,000.00	\$58,000.00	\$1,013,000.00
	=====	=====	=====

REPORT OF THE SECRETARY CERTIFICATION PAGE
TO THE BOARD OF EDUCATION
Voorhees Township Board of Education
Debt Service Fund - Fund 40

For 6 Month Period Ending 12/31/18

I, Helen G. Haley, Board Secretary/Business Administrator
certify that no line item account has encumbrances and expenditures,
which in total exceed the line item appropriation in violation of N.J.A.C. 6A:23A-16.10(c)3.

Helen G. Haley
Board Secretary/Administrator

1/18/19
Date

—

—

—

Voorhees Township Board of Education

Monthly Transfer Report

720

va_s1701
12/01/2018

Budget Category	Accounts	Original Budget	Revenues Allowed + Pr Yr Reserve	Orig + Rvnues Allowed + Pr Yr Reserve	Maximum Transfer Out Allowed	YTD Net Transfers	% change of Transfers	Remaining Transfers Out Allowed	Account Balance
Regular Programs	11-1XX-100-XXX 12-1XX-100-XXX 13-1XX-100-XXX 15-1XX-100-XXX 18-1XX-100-XXX	15,604,950.00	0.00	15,604,950.00	1,560,495.00	207,090.00	1.33	1,767,585.00	613,338.47
Special Education, Basic Skills/Remedial and Bilingual Instruction and Speech/OT/PT and Ex	1X-2XX-100-XXX 1X-000-216-XXX 1X-000-217-XXX	7,909,348.00	0.00	7,909,348.00	790,934.80	1,410.00	0.02	792,344.80	189,518.42
Vocational Programs-Local	1X-3XX-100-XXX	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
School-Spon. Co/Extra-Curr. Activities, School Sponsored Athletics, and Other Instructiona	11-4XX-100-XXX 11-4XX-200-XXX 12-4XX-100-XXX 15-4XX-100-XXX 15-4XX-200-XXX	303,310.00	0.00	303,310.00	30,331.00	0.00	0.00	30,331.00	21,343.92
Community Services Programs/Operations	1X-800-330-XXX	1,000.00	0.00	1,000.00	100.00	0.00	0.00	100.00	1,000.00
UNDISTRIBUTED EXPENDITURES		23,818,608.00	0.00	23,818,608.00					825,200.81
Tuition	11-000-100-XXX 16-000-100-XXX 17-000-100-XXX 18-000-100-XXX	1,456,514.00	0.00	1,456,514.00	145,651.40	0.00	0.00	145,651.40	364,509.92
Attendance and Social Work, Health, Guidance, Child Study Teams, Education Media Services/	1X-000-211-XXX 1X-000-213-XXX 1X-000-218-XXX 1X-000-219-XXX 1X-000-222-XXX	2,805,486.00	0.00	2,805,486.00	280,548.60	0.00	0.00	280,548.60	53,733.88
Improvement of Instruction Services and Instructional Staff Training Services	1X-000-221-XXX 1X-000-223-XXX	1,026,621.00	0.00	1,026,621.00	102,662.10	0.00	0.00	102,662.10	32,544.44
General Administration	1X-000-230-XXX	1,245,039.00	0.00	1,245,039.00	124,503.90	0.00	0.00	124,503.90	365,115.50
School Administration	1X-000-240-XXX	1,593,324.00	0.00	1,593,324.00	159,332.40	(19,900.00)	-1.25	139,432.40	157,970.80
Central Services & Administrative Information Technology	1X-000-25X-XXX	1,304,030.00	0.00	1,304,030.00	130,403.00	(7,000.00)	-0.54	123,403.00	278,691.19
Operation and Maintenance of Plant Services	1X-000-26X-XXX	4,985,950.00	0.00	4,985,950.00	498,595.00	0.00	0.00	498,595.00	433,123.72
Student Transportation Services	1X-000-270-XXX	2,683,420.00	0.00	2,683,420.00	268,342.00	0.00	0.00	268,342.00	75,697.16

January 2019
 Page 1 of 19
 Attachment R

Voorhees Township Board of Education

Monthly Transfer Report

va_s1701
12/01/2018

Budget Category	Accounts	Original Budget	Revenues Allowed + Pr Yr Reserve	Orig + Rvnues Allowed + Pr Yr Reserve	Maximum Transfer Out Allowed	YTD Net Transfers	% change of Transfers	Remaining Transfers Out Allowed	Account Balance
Personal Services-Employee Benefits	1X-XXX-XXX-2XX	12,208,979.00	0.00	12,208,979.00	1,220,897.90	0.00	0.00	1,220,897.90	1,147,727.76
Food Services	11-000-310-XXX	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Transfer Property Sale Proceedes to Debt Service Reserve	11-000-520-934	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Transfer from General Fund Surplus to Debt Service Fund to Repay CDL	11-000-520-936	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
TOTAL GENERAL CURRENT EXPENSE		29,309,363.00	0.00	29,309,363.00					2,909,114.28
Equipment	12-XXX-XXX-73X 15-XXX-XXX-73X	313,891.00	0.00	313,891.00	31,389.10	(181,600.00)	-57.85	0.00	13,127.74
Facilities Acquisition and Construction Services	12-000-4XX-XXX	26,609.00	0.00	26,609.00	0.00	284,492.00	1069.16	284,492.00	35,884.01
Capital Reserve-Transfer to Capital Expend. Fund	12-000-4XX-931	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Capital Reserve-Transfer to Repayment of Debt	12-000-4XX-933	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
TOTAL CAPITAL EXPENDITURES		340,500.00	0.00	340,500.00					49,011.75
TOTAL SPECIAL SCHOOLS	13-XXX-XXX-XXX	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Transfer of Funds to Charter Schools	10-000-100-56X	32,026.00	0.00	32,026.00	3,202.60	0.00	0.00	3,202.60	31,946.09
General Fund Contribution to School Based Budgets	10-000-520-930	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
OPERATING BUDGET GRAND TOTAL		53,500,497.00	0.00	53,500,497.00					3,815,272.93

Helen S. Haley

School Business Administrator Signature

1/18/19

Date

Attachment R
January 30, 2019
Page 2 of 2

721

Voorhees Township Board of Education Void Check Register By Check Number

722

ra_chkv2.102317
12/01/2018

Cycle=6

Account	Check Description	PO Number	Vendor Number / Name	Cycle Date	Check Amount	Check Type	Void Date
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Check No.

688

11-190-100-610-10- -	GEN SUPPL	19-00673	1743 / MUSIC IN MOTION INC.	610/19/2018	\$135.41	PO-Void-Chk	12/01/2018
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Total For 688

\$135.41

1148

11-000-270-610-00- -	GEN SUPPL	19-00027	1627 / TRANSFINDER	612/17/2018	\$5,000.00	Inv-Void-Chk	12/01/2018
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Total For 1148

\$5,000.00

Manual Void Check Entries

1213

	1213->1256 REPRINT			601/03/2019	(\$301,798.49)	Man-Void-Chk	01/03/2019
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Total For 1213

(\$301,798.49)

Report Totals

Total Voided:

(\$296,663.08)

Voorhees Township Board of Education

Void Check Register By Date

Cycle=7

va_chkv1.5_102317

01/01/2019

Account	Check Description	PO Number	Vendor Number / Name	Cycle	Check No.	Check Amount	Check Type	Void Date
Date								
08/29/2018								
60-800-330-600-00-000-Q	SUMMER DAY CAMP	19-00682	2896 / MR. DENIS ROGOV	7	340	\$625.00	PO-Void-Chk	01/01/2019
Total For 08/29/2018						\$625.00		
09/25/2018								
11-000-221-890-01- -	MISC EXPEN	19-00841	1198 / CCASA	7	435	\$150.00	PO-Void-Chk	01/01/2019
Total For 09/25/2018						\$150.00		
01/16/2019								
11-000-261-420-09-000-E	EQUIP CONTR SVC	19-01643	1117 / NOVACOAST INC.	7	1360	\$761.70	Inv-Void-Chk	01/01/2019
Total For 01/16/2019						\$761.70		
Report Totals				Total Voided:		\$1,536.70		

Voorhees Township Board of Education
accounts and signers

<u>Account Title</u>	<u>Account Number</u>		<u>Change to these Account Signers</u>
Voorhees Township Board of Education - CER Account	X72100	BA, ABA, President	Helen G. Haley, Danielle Trucano, Dawn C. Wallace
Voorhees Township Board of Education - General Account	X72183	BA, President, Superintendent	Helen G. Haley, Dawn C. Wallace, Barry J. Galasso
Voorhees Township Board of Education - Payroll Account	X72191	BA, Superintendent	Helen G. Haley, Barry J. Galasso
Voorhees Township Board of Education - Agency Account	X72209	BA, Superintendent	Helen G. Haley, Barry J. Galasso
Voorhees Township Board of Education - Petty Cash Account	X72217	BA, ABA	Helen G. Haley, Danielle Trucano
Voorhees Township Board of Education - Cafeteria Account	X72225	BA, ABA	Helen G. Haley, Danielle Trucano
Voorhees Township Board of Education - Building Fund Account	X72415	BA, ABA, President	Helen G. Haley, Danielle Trucano, Dawn C. Wallace
Voorhees Township Board of Education - Building Fund Interest Trust Account (name changed to Flexible Spending Account)	X72423	BA, ABA, President	Helen G. Haley, Danielle Trucano, Dawn C. Wallace
Voorhees Township Board of Education - SUI Trust Account	X96603	BA, Superintendent	Helen G. Haley, Barry J. Galasso
Voorhees Township Board of Education - CER Program	X72762	CER	Karen E. Ferguson, Michael T. Redfearn, Helen G. Haley
Voorhees Township Board of Education - Chinese Womens Association of NJ Fund	X92183	BA, ABA	Helen G. Haley, Danielle Trucano
Voorhees Middle School - Student Activity co Stephanie Caputi	X39194	Middle School Secretary, Principal, BA, ABA	Stephanie Caputi, Kristine Y. Calabria, Helen G. Haley, Danielle Trucano

Change
title of
account

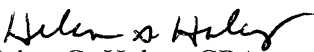
Attachment "S".

Motion carried, 6 ayes.

XXIII. ADJOURNMENT

1. Motion by Mrs. Dunleavy, seconded by Mr. Schmus, to adjourn the meeting at 8:09 PM.

Respectfully submitted,


Helen G. Haley, CPA
Business Administrator/Board Secretary

HGH:lms
01-31-19

